

BAINBRIDGE ISLAND SCHOOL DISTRICT

SCHOOL BOARD MEETING AGENDA

Date: April 24, 2014
Time: 5:30 p.m.
Place: Board Room – Commodore Campus

Board of Directors

President – Mike Spence
Vice-President – Mev Hoberg
Director – Tim Kinkead, Patty Fielding, Sheila Jakubik

Call to Order (5)

Public Comment (5)

Superintendent's Report (10)

Board Reports (10)

Consent Agenda (5)

Presentations

A. Elementary Planning Time/Educational Program (30)
Action: Board Approval

B. CTE Program Review (15)
Action: Information Only

C. Authorization to Bid – Woodward Middle School Re-roofing Project (10)
Action: Board Approval

D. Woodward Middle & Bainbridge High School 200 Building (5)
Asset Preservation Program – Annual Report
Action: Board Approval

E. Policy 1420: Proposed Agenda and Consent Agenda (second reading) (10)
Action: Board Approval

F. Policy 1450: Absence of a Board Member (second reading) (10)
Action: Board Approval

G. Monthly Financial Report (10)
Action: Information Only

H. Monthly Capital Projects Report (10)
Action: Information Only

I. Monthly Technology Report (10)
Action: Information Only

Personnel Actions (5)

Projected Adjournment

8:00 PM

Possible Executive Session

BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinkead
Mev Hoberg
Sheila Jakubik



SUPERINTENDENT
Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

Board of Directors Meeting
April 24, 2014

CONSENT AGENDA

1. Donation

Donation to Bainbridge High School in the amount of \$1,140.22 from BHS Band Boosters to support transportation costs for Winterguard and support of percussion instructor's costs.

2. Donation

Donation to Blakely Elementary School in the amount of \$6,402.76 from the Blakely PTO for the purchase of Apple iPads, math materials, iPad cases, library supplies, classroom supplies, and guest speaker costs.

3. Donation

Donation to Woodward Middle School in the amount of \$3,349.96 from the Woodward PTO for the purchase of classroom supplies, PE mats, iTunes for Sped classrooms, electronics, anti-bullying DVD, Geography Bee supplies, and graphing skills boards.

4. Minutes from the *April 10, 2014* School Board Meeting

5. Vouchers

➤ General Fund Voucher	\$ 168,023.02
➤ Capital Projects Fund Voucher	\$ 14,246.30
➤ Associated Student Body Fund Voucher	\$ 25,059.98

SCHOOL BOARD OF DIRECTORS



8489 Madison Avenue NE • Bainbridge Island, WA 98110 • 206-842-4714 • FAX 206-842-2928

Gifts and Donations

The Bainbridge Island School Board of Directors recognizes that individuals and organizations in the community may wish to contribute money, supplies, equipment, materials or real property to enhance the school program. The board appreciates such generosity and recognizes the valuable contribution donations can make. Accordingly, the board has established guidelines for the acceptance of gifts in excess of \$1000.

These gifts must satisfy the following criteria:

1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed) BHS Band Boosters
School BHS
Address 9517 Moran Rd NE
Bainbridge Island, WA 98110
Phone _____ Email _____

Donation Amount or Value of Donated Items: \$ 1140.²² (ck# 1373)

Purpose of Donation (specify if cash donation is to be used for a specific purpose; include details of items to be funded)

Transportation charges for Winterguard, support for
Special Percussion instructor's contract. A/R invoice

If donation is considered supplies, equipment, materials or real property, please list donated items below:

1001300191
2012 007702
2012 007686

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor _____ Date: _____

Reviewed By: J. Gray [Signature] Date: 4-14-14
(Printed Name) (Signature)

District Review: _____ Date: _____
(Printed Name) (Signature)



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5. otherwise consistent with Board Policy No. 6114.

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Name of Donor (Printed) Blakely PTO

School _____

Address _____

Phone _____ Email _____

Donation Amount or Value of Donated Items: \$ 6402.⁷⁶ (ck 4393 - \$1266.83)
(ck 4395 - \$5135.93)

Purpose of Donation (specify if cash donation is to be used for a specific purpose; include details of items to be funded)

If donation is considered supplies, equipment, materials or real property, please list donated items below:

PTO Support including: Apple iPads, math materials,
iPad protective cases, Library supplies, classroom supplies,
guest speaker Kay Hibler. A/R invoice 1001300213
1001300198

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor _____ Date: _____

Reviewed By: J. Gray _____ Date: 4-16-14
(Printed Name) (Signature)

District Review: _____ Date: _____
(Printed Name) (Signature)



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1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed) Woodward Middle School PTO

School _____

Address _____

Phone _____

Email _____

Donation Amount or Value of Donated Items: \$ 3349.⁹⁶ (ck # 3117)

Purpose of Donation (specify if cash donation is to be used for a specific purpose; include details of items to be funded)

If donation is considered supplies, equipment, materials or real property, please list donated items below:

PTO Support for classroom supplies, PE Mats, iTunes for Sped Classrooms,
electronics, Anti-bullying DVD, Geography Bee supplies,
Amazon.com, dry erase graphing skills boards, AIR invoice
1001300135

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor _____ Date: _____

Reviewed By: J. Gray [Signature] Date: 4-17-14
(Printed Name) (Signature)

District Review: _____ Date: _____
(Printed Name) (Signature)

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: April 10, 2014

Place: Board Room – Commodore Campus

Board of Directors Present

Board President – Mike Spence

Board Vice-President – Mev Hoberg

Directors – Patty Fielding, Tim Kinhead, Sheila Jakubik

Call to Order

5:33 p.m. – Board President Mike Spence called the meeting to order and a quorum was recognized.

Public Comment

Citizen Sarah Bullock read into record a letter written by Tim Harris, a teacher at Sakai Intermediate School who participated as a member of the interview committee for the Associate Principal position. (Letter submitted available upon request. Text will be summarized.) The letter expressed several concerns and questions regarding the process related to filling the open position, and requested additional information to set the stage for future success.

Superintendent's Report

Superintendent Faith Chapel announced April was National Volunteer Recognition Month and each year at this time the district highlights the volunteer contributions made by one of the groups that support schools. In addition, Ms. Chapel distributed "I Volunteer" lapel buttons provided by the City of Bainbridge Island, which is conducting a month-long celebration of volunteers.

Ms. Chapel noted the volunteer organization being recognized this year was Raising Resilience, a group dedicated to supporting Bainbridge Island families with programs designed to build the connection between youth and adults. In addition, they encourage healthy and informed choices for all children, and provide relevant youth and parent education through workshops, conversation and collaboration. This year, the group partnered to present the Healthy Youth Summits, offered *Wise-Minded Parenting* led by Dr. Laura Kastner, and held monthly *Community Conversations* around relevant topics. Ms. Chapel introduced Raising Resilience Board Chair Cezanne Allen and board member Julie Miller, and thanked members of their organization for the hundreds of hours they volunteer to support the community and its families.

Board Reports

No board reports.

Consent Agenda

Student Field Trips: Overnight/Out-of-State

1. Request for Board approval from Bainbridge High School Physics teacher/Robotics coach Enrique Chee for member of the BHS Robotics Team (pending qualification) to participate in the World First Competition to be held April 22 – 26, 2014 in St. Louis, Missouri.

Staff Travel: Out-of-State

1. Request for Board approval from Commodore Options Mathematics & Technology teacher Paul Sullivan to attend the CMP Teacher Leaders and Coaches Workshop to be held June 22-27, 2014 in Lansing, Michigan.

2. Request for Board approval from Bainbridge High School Mathematics teacher Brad Lewis to serve as a test reader for Advanced Placement Statistics examination evaluations at the National Advanced Placement assessment event in Kansas City, Missouri June 10 - 17, 2014.

Minutes from the March 27, 2014 School Board Meeting

Motion 77-13-14: That the Board approves the revised Consent Agenda as presented. (Kinhead) The affirmative vote was unanimous.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers 2009943 through 2010003 totaling \$ 255,326.87

(AP ACH Fund Voucher)

Voucher numbers 131400177 through 131400203 totaling \$ 7,940.98 .

(Capital Projects Fund Voucher)

Voucher numbers 4828 through 4831 totaling \$ 9,756.59

Presentations

A. Elementary Planning Time

Assistant Superintendent Dr. Peter Bang-Knudsen and Bainbridge Island Education Association (BIEA) President David Layton presented information regarding an increase in elementary teacher planning time, and related increase in instruction for students. Dr. Bang-Knudsen stated the purpose of the presentation was to review the decision to be made by the school board, and to attempt to answer questions raised by the school board during the previous meeting. Folks were reminded that the District and BIEA agreed that teachers in grades K-6 should be provided planning time that is equitable to that of teachers in grades 7-12. The related essential questions were noted as follows: 1) How can students benefit from a change in the 30 hours (K-4) or 15 hours (5-6) per year of instructional time that will be provided in an alternative model to the existing format? and; 2) What content and curriculum should fill this time? It was underscored that students will not lose 30 hours of instructional time; they will just receive 30 hours of instruction from a teacher other than the general education teacher.

Mr. Layton provided information about the two options being considered to accommodate the increase in elementary planning time. The two options being considered are: *Option 1* – Increase current specialist time providing an additional 10 minutes of current curriculum in Art, Library, Music, and PE; *Option 2* – Create a new curriculum for students, and hire a new specialist position that could provide two 25 minute sessions per week, or one 50 minute session, depending on content. He stated that decision regarding which option is implemented to accommodate the increase in planning time was completely up to the Board.

Dr. Bang-Knudsen presented the questions that had been raised by the Board at the previous meeting and provided information to answer those questions. *Question:* Why is the current model based on a twelve day rotation? *Answer:* The model is based on having four different content area specialists (PE, Music, Art, Library) and the requirements of providing more instructional time in PE. *Question:* How much additional instructional time will students receive in Option 1 and Option 2? *Answer:* For both options, students will receive a total of 30 hours of additional instructional time. For Option 1 it will be as follows: PE – 10 hours; Music – 7.5 hours; Art – 7.5 hours; Library – 5 hours. For Option 2 it will be 30 hours of a new content area. *Question:* Why do the two options cost different amounts? *Answer:* Option 1 will cost

approximately \$120K - \$152K for increased staffing. The range considers whether staffing is added at just K-4, or K-6. This option would add time to existing staff members with part-time contracts. Existing staff members could have fractional increases to their contracts. Option 2 will cost approximately \$190K - \$227K for increased staffing. The range considers whether staffing is added at just K-4, or K-6. This option would mostly be creating new positions and hiring new staff. New hires would need new contracts including supplemental days. *Question:* Why not pay elementary teachers an additional 50 minutes per week for planning time? *Answer:* The intent of the increased planning time was to assure equitable planning time across grade levels. If the district pays one group more, then another inequity is created.

Summarizing the presentation, Dr. Bang-Knudsen explained the decision before the Board was to provide guidance regarding which of the two recommended options to provide additional elementary teacher planning time to implement: *Option 1* – To increase the current specialist time by ten minutes in art, library, music, and PE. *Option 2* – To create a new curriculum for students, and bring in another “specialist” to teach that additional content area to students. Following the summarization, Board President Mike Spence called for public comment on the topic. He also noted board members received numerous emails regarding elementary planning time, and the record would remain open prior to the next school board meeting.

Public Comment

(Note: Comments have been summarized. Any written comments are available upon request.)

Jill Phillips (1st Grade Teacher) spoke about the impact of transitions on elementary schedules, and noted that “pull-out” times (current specialists instruction) also impacts student learning. *Victoria Chavez* (4th Grade Teacher) also spoke about the impact on students when there are multiple transitions throughout the school day. She noted those impacts are reflected in the student data and in parent feedback. *Jeremy Rothbaum* (Music Specialist) expressed his support for Option 1 – increasing current specialists’ time by 10 minutes. He emphasized if that option is implemented, schedules be created that will improve specialists’ ability to implement their curriculum rather than impact the curriculum. *Chris Thomas* (Band Teacher) advocated for Option 1 – increasing the current specialists’ time. This option would allow the areas of art, music, etc. to flourish, and another content area would just add another slice of pie to the elementary teacher. *Susie Gleason* (parent) spoke in favor of Option 2 noting she participated on the FLES Committee and would like to see foreign language instruction for all students. She emphasized the importance of foreign language for students entering college, and noted the benefits of foreign language instruction for elementary age students. *Peter Murekic* (parent) noted the unique opportunity being presented with the 50 minutes of additional instruction, particularly in the area of foreign language. He stated the two decisions before the board are the value philosophy of the district, and making sure there is enough data to make an informed decision. In addition, more families would be interested in having their children attend school in the district with a foreign language option. *Robin Hruska* (Art Specialist) noted art, music, library, and PE have been left behind in the area of professional development as the district moves toward Common Core. She spoke about incorporating elements of the Common Core into the instructional areas of the specialists’ time. *Robyn Stahl* (Title 1 Teacher) talked about the stress felt by students as they navigate the elementary school schedule and all the transitions through the day. *Karla Wyman* (Speech Language Pathologist) stating that music was also a language, and her children learned to read music during their elementary school careers. She noted all the specialist areas will become even better with an additional instruction time. *Ingrid Ryan* (4th Grade Teacher) talked about the difficulty involved with scheduling the planning time within the school day. She also spoke about student stress and how students enjoy the time spent participating in instruction from the art, music, library, and PE specialists.

Following public comment, board members engaged in discussion regarding the decision before them. Several clarifying questions were asked, including that the board is deciding the “what” (Option 1 or 2) and not the “how” the option chosen would be implemented. In addition, it was confirmed that if Option 2 was chosen, the two twenty-five minute or one fifty minute blocks of time could be used for instruction by

a specialist in content areas such as science/STEM or world language. During the discussion, it was noted that Option 2 would be difficult to implement for next fall, and the District and BIEA will work together to determine the best way to provide elementary planning time. They would then work together to consider possible models that could include pilot programs. Whereas, implementation of Option 1 (extending current specialists' time) would be more straightforward and could be implemented next fall. There was brief discussion regarding the current specialists' program, including the impact of reduced enrollment that has some specialists connected to more than one school. District priorities that have focused on area such as science and mathematics over the past few years were also referenced. Again, the impact of "pull-outs" for such things as Title 1 or other student support services was noted. As board conversation waned, the decision before the board was restated as follows: The district has agreed to provide elementary teachers with thirty hours of additional planning time at K-4, and fifteen hours of additional planning time at grades 5-6 for the school year beginning in 2014/15. The Elementary Planning Time Task Force worked to develop two viable options to address the additional planning time. Option 1 distributes the additional planning time to the instructional time of the current specialists – art, music, library and PE – increasing that instructional time from 40 minutes to 50 minutes. Option 2 provides the additional planning time in either two 25 minute or one 50 minute instructional periods, with a new specialist implementing a new content area (i.e., world language, science, mathematics, etc.). At the conclusion of the discussion, members of the board noted the difficulty of their decision, but underscored they were being as thoughtful as possible to make the best choice.

7:08 p.m. - Board President Mike Spence adjourned the meeting for a ten minute recess.

7:17 p.m. – President Mike Spence reconvened the meeting.

B. Instructional Support Services Review – Overview

Assistant Superintendent Dr. Peter Bang-Knudsen opened the presentation by explaining that as a result of the Collective Bargaining Agreement between Bainbridge Island School District and Bainbridge Island Education Association, a review of the Instructional Support Services (ISS) Department is to take place during the 2014/15 and 2015/16 school years. The review process, which is similar to other program/curricular reviews conducted in the district, will examine two major questions: 1) How can the District provide a coherent and effective model of services for students requiring additional support to participate in and benefit from the general education curriculum? and; 2) How can the District provide a coherent and effective special education model of services for students with disabilities who require additional support to participate in and benefit from the general education curriculum and special education? After the brief opening statement, Dr. Bang-Knudsen turned the presentation over to Executive Director of ISS Bill Mosiman.

Mr. Mosiman provided an overview of the various services of the department including special education, Section 504, Title 1/LAP, English Language Learners, Highly Capable, nurses, counselors, and interdistrict transfers. The last ISS program review was implemented in 2005/2006 and included the areas of special education, Section 504, Title 1/LAP, transitional bilingual, and Title X – Homeless. Since that review, there have been incremental changes in the district's population, laws and changes in practices. It was noted that the review that has begun is internal and is not a Consolidated Program Review conducted by OSPI.

Mr. Mosiman explained the District has contracted with Puget Sound Educational Service District (PSESD) to conduct the review and analyze how it meets the needs of all struggling learners, many of whom are not in special education. This comprehensive approach is taken in order to understand how well interventions for these students are integrated and addressed in all buildings and at every grade level. PSESD will interview building leadership teams and focus groups, review program files, and prepare a report that will include findings and recommendations. In addition, a representative group has been brought together as a committee to review the PSESD recommendations, prioritize those

recommendations, determine other recommendations that are needed, and develop the next steps for implementation. Timeline for completion of the review process was noted as follows: September 2013 – January 2014: Refinement of the scope of the review; March – May 2014: PSESD review and report; May 2014: PSESD report presented to the School Board; May 2014: ISSRC reviews the PSESD report and develops the related priorities and action items; 2014/2015: ISSRC continues to review report, prioritize and develop action items; May 2015 ISSRC reports findings to School Board.

C. Annual Volunteer Report

Community Relations Coordinator Pam Keyes presented the annual Volunteer Program Report and noted this was the 45th year of the program. The volunteer program gives parents and community members the opportunity to support and expand student learning and enriches their own lives. One of the changes made in the tracking of volunteer tasks and hours is the implementation of an online reporting system that shifts accountability of reporting to the volunteers. In the past, PTO Volunteer Coordinators collected, recorded and summarized the statistics.

Ms. Keyes highlighted the volunteer activities that support the Bainbridge Island School District Guiding Principles. They include: a) Preparing and challenging strong minds – Math clubs; Destination Imagination; writing support; Spartronic Robotics; after school support in content areas; Art Docent; Read Naturally; science fairs. b) Building strong hearts through connections – Rock-N-Rollin’ Readers; PTO supported socials, carnivals, auctions; Earth Day activities; yearbooks; staff appreciation; field trips. c) Engaging leadership in a strong community – assisting students in local and global service; community clean-up projects; school grounds projects; field trips. Board members suggested that as the district moves to toward the use of digital volunteer screening tools, the categories in which volunteers service be analyzed.

D. Resolution 07-13-14: Support of NEWS

Superintendent Faith Chapel noted Bainbridge Island was one of the founding members of the Network for Excellence in Washington Schools (NEWS), which now has 485 members including 201 school districts. All of the member organizations provided financial assistance to support the work of NEWS, which joined the McCleary and Venema families in filing suit against Washington State for underfunding K-12 education. In January 2012, the Washington Supreme Court ruled in favor of the McCleary/Venema families and NEWS. The Court decided to retain jurisdiction, and appointed NEWS to monitor and enforce compliance with the Court’s ruling. The members of the NEWS organization have discussed the need for additional funds to support continuation of its enforcement efforts, and several districts have renewed their commitment to the organization. Board approval of Resolution 07-13-14 would affirm Bainbridge Island’s continuing support for NEWS’ efforts to ensure ample funding for K-12 education.

Motion 78-13-14:

That the Board approves Resolution 07-13-14: Support of NEWS. (Hoberg) The affirmative vote was unanimous.

E. Policy 1420: Proposed Agenda and Consent Agenda (first reading)

Superintendent Faith Chapel explained the Washington State School Directors’ Association (WSSDA) recommended revision of Policy 1420 – Proposed Agenda and Consent Agenda based on revisions in Washington State law. The revised policy includes new language related to special meetings and changes to the consent agenda.

Motion 79-13-14:

That the Board approves the first reading of Policy 1420 – Proposed Agenda and Consent Agenda. (Jakubik) The affirmative vote was unanimous.

F. Policy 1450: Absence of a Board Member (first reading)

Superintendent Faith Chapel explained the Washington State School Directors’ Association (WSSDA) recommended revision of Policy 1450 – Absence of a Board Member based on revisions to Washington

State law. The revised policy includes new language related to board member absences due to illness or military service.

Motion 80-13-14:

That the Board approves the first reading of Policy 1450 – Absence of a Board Member. (Hoberg) The affirmative vote was unanimous.

Personnel Actions

Motion 81-13-14:

That the Board approves the Personnel Actions dated April 10, 2014 as presented. (Kinhead) The affirmative vote was unanimous.

Adjournment

7:57 p.m. – Board President Mike Spence adjourned the meeting.

SCHOOL BOARD OF DIRECTORS

ATTEST: _____

Secretary to the Board of Directors

ne following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified s required by RCW 42.24.090, are approved for payment. Those payments have een recorded on this listing which has been made available to the board.

s of April 24, 2014, the board, by a _____ vote, approves payments, totaling \$168,023.02. The payments are further identified n this document.

total by Payment Type for Cash Account, GF A/P Warrants:
arrant Numbers 2010004 through 2010064, totaling \$168,023.02

ecretary _____ Board Member _____
oard Member _____ Board Member _____
oard Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
2010004	ACE HARDWARE	04/30/2014	490.15
2010005	ALLISON, KIMBERLY	04/30/2014	1,000.00
2010006	APP ASSOCIATED PETROLEUM PROD	04/30/2014	15,559.25
2010007	APPLE COMPUTER INC	04/30/2014	2,169.65
2010008	ARAMARK UNIFORM SERVICES	04/30/2014	73.68
2010009	BARGREEN ELLINGSON	04/30/2014	1,241.36
2010010	BIO-RAD LABORATORIES INC	04/30/2014	153.95
2010011	BUILDERS HARDWARE & SUPPLY	04/30/2014	98.68
2010012	CHILDRENS INSTITUTE FOR LEARNI	04/30/2014	20,178.00
2010013	Christante, Lexia	04/30/2014	300.00
2010014	CITY OF BAINBRIDGE ISLAND	04/30/2014	57.02
2010015	DAIRY FRESH FARMS	04/30/2014	4,474.92
2010016	DLP LAMP SOURCE	04/30/2014	258.00
2010017	EAGLE NEST APARTMENTS	04/30/2014	950.00
2010018	EDMONDS, VICKY JO	04/30/2014	1,328.40
2010019	EXTERMINATION SERVICES	04/30/2014	146.75
2010020	FERRELLGAS	04/30/2014	19,167.93

Check Nbr	Vendor Name	Check Date	Check Amount
2010021	FIRST	04/30/2014	4,000.00
2010022	FLINN SCIENTIFIC INC	04/30/2014	1,627.80
2010023	FOOD SERVICES OF AMERICA	04/30/2014	5,895.26
2010024	GE CAPITAL	04/30/2014	163.65
2010025	GRAINGER	04/30/2014	1,784.58
2010026	GROTH MUSIC COMPANY	04/30/2014	49.64
2010027	HOLLY RIDGE CENTER	04/30/2014	3,226.62
2010028	ISLAND EDUCATIONAL SERVICES	04/30/2014	520.00
2010029	ISLAND UTILITY	04/30/2014	451.64
2010030	JOSTENS	04/30/2014	128.32
2010031	JW PEPPER & SON INC	04/30/2014	463.35
2010032	KCDA	04/30/2014	2,158.47
2010033	KITSAP OFFICE SUPPLY	04/30/2014	2,481.78
2010034	KITSAP SUN - ADVERTISING REMIT	04/30/2014	63.13
2010035	LEMAY MOBILE SHREDDING	04/30/2014	53.60
2010036	MCGRAW-HILL SCHOOL EDUCATION H	04/30/2014	13,546.46
2010037	NEWS NETWORK FOR EXCELLENCE IN	04/30/2014	3,889.00
2010038	NW PLAYGROUND EQUIPMENT INC	04/30/2014	420.73
2010039	OESD 114 OLYMPIC ESD 114	04/30/2014	14,347.32
2010040	OLYMPIC SPRINGS INC	04/30/2014	326.37
2010041	OSPI OFFICE OF SUPERINTENDENT	04/30/2014	3,439.46
2010042	PANDA LAB INC	04/30/2014	28.47
2010043	PART WORKS INC	04/30/2014	21.60
2010044	PENINSULA WRESTLING OFFICIALS	04/30/2014	483.10
2010045	PENINSULA BASKETBALL OFFICIALS	04/30/2014	2,234.88

Check Nbr	Vendor Name	Check Date	Check Amount
2010046	PITSCO	04/30/2014	2,386.79
2010047	PROBUILD COMPANY LLC	04/30/2014	300.55
2010048	QUILL	04/30/2014	128.42
2010049	RAY PETERSON BULLDOZING	04/30/2014	86.96
2010050	RAYMOND GEDDES & CO INC	04/30/2014	137.55
2010051	RICOH USA PROGRAM PROVIDED BY	04/30/2014	322.45
2010052	SCHOLASTIC INC	04/30/2014	215.68
2010053	SEATTLE CHILDREN'S HOSPITAL	04/30/2014	2,669.60
2010054	ST OF WA DEPT OF LICENSING	04/30/2014	26.00
2010055	STATE AUDITOR OFFICE	04/30/2014	5,369.74
2010056	TED BROWN MUSIC CO	04/30/2014	3,428.40
2010057	TIGERDIRECT INC	04/30/2014	272.19
2010058	US BANK CORP PAYMENT SYSTEM	04/30/2014	16,044.41
2010059	VANDEBERG JOHNSON & GANDARA,LL	04/30/2014	585.00
2010060	WALTER E NELSON CO	04/30/2014	1,271.08
2010061	WASHINGTON ACCESS FUND	04/30/2014	32.61
2010062	WEST MUSIC COMPANY	04/30/2014	183.40
2010063	WSDOT MARINE DIVISION/FERRIES	04/30/2014	3,753.85
2010064	XEROX CORP	04/30/2014	1,355.37

61	Computer	Check(s) For a Total of	168,023.02
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	61	Computer	Checks For a Total of	168,023.02
Total For	61	Manual, Wire Tran, ACH & Computer Checks		168,023.02
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		168,023.02

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
0	General Fund	-432.07	0.00	168,455.09	168,023.02

the following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

On April 24, 2014, the board, by a _____ vote, approves payments, totaling \$14,246.30. The payments are further identified in this document.

Total by Payment Type for Cash Account, CP A/P Warrants:
Warrant Numbers 4832 through 4839, totaling \$14,246.30

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
4832	BUILDING ENVELOPE TECHNOLOGY &	04/30/2014	4,438.89
4833	CUSTOM PRINTING COMPANY	04/30/2014	227.55
4834	GOOGLE INC	04/30/2014	76.08
4835	OLYMPIC SPRINGS INC	04/30/2014	10.82
4836	PERKINS COIE	04/30/2014	255.00
4837	TIGERDIRECT INC	04/30/2014	261.93
4838	WESTERN HARDWOOD INC	04/30/2014	8,948.93
4839	WSDOT MARINE DIVISION/FERRIES	04/30/2014	27.10

8	Computer	Check(s) For a Total of	14,246.30
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The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 24, 2014, the board, by a _____ vote, approves payments, totaling \$25,059.98. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB A/P Warrants:
Warrant Numbers 4001154 through 4001176, totaling \$25,059.98

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
4001154	BAINBRIDGE ISLAND SD #303	04/30/2014	2,072.70
4001155	CUSTOMINK.COM	04/30/2014	497.26
4001156	DISPLAY & COSTUME SUPPLY	04/30/2014	40.71
4001157	EUROSPORT	04/30/2014	3,557.63
4001158	EXPERIENCE LEARNING COMMUNITY	04/30/2014	6,000.00
4001159	GC RACING LLC	04/30/2014	1,000.00
4001160	KIMMEL ATHLETIC SUPPLY	04/30/2014	1,142.91
4001161	Munter, Corinna	04/30/2014	1,750.00
4001162	MUSIC IN THE PARKS	04/30/2014	1,637.00
4001163	NASSP/NASC NATL ASSOC STUDENT	04/30/2014	95.00
4001164	NASSP/NHS NATIONAL HONOR SOCIE	04/30/2014	85.00
4001165	NEVCO SCOREBOARD COMPANY	04/30/2014	13.36
4001166	OMNI CHEER	04/30/2014	2,479.99
4001167	PENINSULA WRESTLING OFFICIALS	04/30/2014	1,262.22
4001168	PNTA PACIFIC NW THEATER ASSOC	04/30/2014	433.15
4001169	PROBUILD COMPANY LLC	04/30/2014	4.34
4001170	PSED PUGET SOUND ESD	04/30/2014	95.00

Check Nbr	Vendor Name	Check Date	Check Amount
4001171	RITE AID DRUG STORE	04/30/2014	58.00
4001172	SHORELINE SCHOOL DISTRICT	04/30/2014	125.00
4001173	SOTO, MAYA	04/30/2014	1,575.00
4001174	SOUND PUBLISHING	04/30/2014	716.57
4001175	SOUND REPROGRAPHICS INC	04/30/2014	329.14
4001176	VASHON ISLAND SCHOOL DISTRICT	04/30/2014	90.00

23	Computer	Check(s) For a Total of	25,059.98
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0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
23	Computer	Checks For a Total of	25,059.98
Total For 23	Manual, Wire Tran, ACH & Computer Checks		25,059.98
Less 0	Voided	Checks For a Total of	0.00
	Net Amount		25,059.98

BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinhead
Mev Hoberg
Sheila Jakubik



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98100 * (206) 842-4714 * Fax: (206) 842-2928

April 18, 2014

To: Faith Chapel

From: Peter Bang-Knudsen

RE: Elementary Planning Time Study and 30 hours of instruction for students

The school board has seen presentations on this topic during the board meetings on March 27th and April 10th. Board members have also heard public comment on this topic. In addition, board members have received copious e-mails from staff, parents and community members on this topic. During the April 24th school board meeting, you will have the opportunity to further deliberate on this topic, and then provide the district guidance on the direction that you wish us to pursue for filling the 30 hours of instructional time for students at the elementary level.

A task force was created to review different possible options for delivering instruction to students. The following two options have been presented to the board, and we are asking the board to provide direction on which option to pursue.

- Option 1: Increase current specialist time (e.g. art, library, music and PE).
- Option 2: Create a new curriculum/content for students (e.g. world language, science, or some other content area).

One method of analysis that we have described previously for helping to make this decision is through an analysis of two essential questions:

- How can students benefit from a shift in the 30 hours per year of instruction time that will be provided in an alternative model to the existing format?
- What content and curriculum should fill this time?

If you would like to review previous board packet materials related to this topic, please see this district link to the BISD Board Meeting Materials Packet. www.bisd303.org/Page/647. As always, if you have any other questions, please do not hesitate to contact me.

BOARD OF DIRECTORS

Mike Spence
Mev Hoberg
Patty Fielding
Tim Kinkead
Sheila Jakubik



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue N * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

April 18, 2014

TO: Board of Directors
FR: Faith A. Chapel, Superintendent
RE: Overview - Career Technical Education Program Review

A committee composed of teachers, parent/community members and administrators was formed in fall 2013 to begin a two-year review of the district's Career Technical Education (CTE) program. The goals of the committee are to:

- Review and discuss best practice, current research, model programs and student, staff and parent community aspirations for CTE programs;
- Identify strengths and areas of improvement for the current program;
- Develop a guiding vision and solid foundation for program development;
- Identify program clusters and courses that will maximize student success and fulfill the outcomes identified in the district's mission and vision for Career-Technical Education;
- Develop and present program recommendations for approval by the Board of Directors.

Representatives from the CTE committee will join me in providing the Board of Directors with an overview of the CTE program review process, including:

- CTE committee composition and tasks;
- Information about state standards and program clusters for CTE;
- Information the committee has reviewed regarding best practice, current research and programs and courses offered in other districts;
- Information about current courses and new courses that will be implemented this fall;
- Description of tasks that are scheduled for this spring and 2014-15.

We look forward to discussing the work of this committee with the Board.

BAINBRIDGE ISLAND SCHOOL DISTRICT

Gr. 7-12 Career-Technical Education
Program Review Committee
2013-2014

Sean Eaton
Christine Fulgham
Tricia Corsetti
Mike Anderson
Preston Michaels
Juliette Brown
David Shockley
Jake Haley
Randi Ivancich
Carson Cole
Tom McCloskey
Clint Pells
Theresa Smith
Marla Barnett
Faith Chapel

Middle School – Woodward
Middle School -- Woodward
High School - EHHS/Commodore
High School – BHS
High School – BHS
High School – STEM Coordinator
High School Administrator
High School Administrator
Director of Technology
Community Member
Community Member
Community Member
Community Member
CTE Consultant - Director
District Administrator

BAINBRIDGE ISLAND SCHOOL DISTRICT

Gr. 7-12 CAREER-TECHNICAL EDUCATION PROGRAM REVIEW **GOALS, PROCESS & TIMELINE**

2013-16

CTE Program Review:

The purpose of the review is to create a well-articulated, high quality, innovative, and financially sustainable program that meets the needs of students in the Bainbridge Island School District.

Goals of the CTE Program Review:

- Review and discuss best practice, current research, model programs and student, staff and parent/community aspirations for CTE;
- Identify strengths and areas of improvement for the current program;
- Establish a guiding vision and solid foundation for program development;
- Identify program clusters and courses that will maximize student success and fulfill the outcomes identified in the district's mission and vision for Career-Technical Education;
- Develop and present program recommendations for approval by the Board of Directors.

2013-14

- | | | |
|----|---|-------------|
| 1. | Publish notice of curriculum and program reviews in parent bulletins/local papers to solicit community input and patron participation | Spring 2013 |
| 2. | Establish curriculum or program review committee & review goals, tasks and projected timelines with committee | Oct.-Nov. |
| 3. | Review state and national standards, current research, and "best practices" for CTE programs and career pathways | Nov-Dec. |
| 4. | Gather program, curriculum, data from other districts, BISD | Dec.-June |
| 5. | Visit and/or gather information about exemplary programs | Jan.-June |
| 6. | Consider whether pilot units/projects should be considered for Fall 2014 | Jan-May |
| 7. | Develop CTE mission/vision and guiding beliefs | Feb-June |
| 8. | Develop priorities for program changes and possible courses | Apr-May |

2014-15

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|-----|--|-----------|
| 9. | Submit guiding beliefs and program goals for School Board review | Fall 2014 |
| 10. | Develop recommendations for program changes and new courses | Fall 2014 |
| 11. | Develop new course proposals & program recommendations for School Board approval | Dec-Jan |

- | | | |
|-----|--|----------|
| 13. | Begin registration for courses approved for 2015-16 | Feb |
| 14. | Develop implementation and professional development plans | May-June |
| 15. | Order instructional materials and equipment, as needed | May-June |
| 16. | Prepare course outlines, identify student outcomes/assessments | Summer |

2015-16

- | | | |
|-----|---|-----------|
| 17. | Begin curriculum or program implementation | Fall 2015 |
| 18. | Consider addition of new courses or program modifications | Dec-Jan |
| 19. | Develop new course proposals, if needed, for School Board approval | Jan. 2015 |
| 20. | Monitor implementation of programs, courses and professional development and make necessary modifications | Sept-June |

CAREER AND TECHNICAL EDUCATION PROGRAM STANDARDS

Introduction

The Career and Technical Education (CTE) Program Standards are designed to empower students to live, learn and work as productive citizens in a global society. Career and Technical Education programs must meet standards established by the Office of Superintendent of Public Instruction. These CTE standards are designed to ensure high quality, consistent, and relevant CTE programs as essential components of educational and career pathways. These standards provide OSPI approval guidelines for CTE courses and guide the development and continuous improvement of CTE programs in local school districts. Career and Technical Education is a planned program of courses and learning experiences that begin with the exploration of career options, supports basic academic and life skills, and enables achievement of high academic standards, leadership, options for high skill, high wage employment preparation, and advanced and continuing education. (RCW 28C.04.100)

Washington Career and Technical Education Foundations

1. Students will demonstrate occupationally specific skills and competencies including the application of current state and national core content standards using a contextual approach.
2. CTE programs are an integral part of the K-20 education system and are coordinated with other workforce development programs.
3. Students that participate in CTE programs develop and apply skills and knowledge needed to live, learn and work in an increasingly diverse society. These skills include an appreciation for all aspects of diversity, respectful interaction with diverse cultures, and recognition and elimination of harassment, bias, and stereotyping.
4. Leadership skills are integrated throughout the content of each course. Students are encouraged to participate in career and technical student leadership organizations related to the program.
5. Employability skills are integrated throughout the content of each course, and students in CTE programs apply these skills in each program.

6. CTE programs of study assist students with career planning, career development, and/or transition to employment and post-secondary options.
7. CTE instructional equipment, facilities and environment are comparable to those used in the workplace.
8. The instructor holds a valid Career and Technical Education teaching certificate for the content area in which he or she is assigned.
9. CTE programs are provided resources to connect student learning with work, home, and community.
10. CTE programs are structured so that supervision, safety and the number of training stations determine the maximum number of students per classroom.
11. Program specific advisory committees guide the relevance and continuous improvement of the program. Advisory committees must include balanced representation from business/industry and labor reflecting the diversity of the community.
12. CTE programs are reviewed annually and the results are used for continuous program improvement.

Exploratory and Preparatory Courses

The Career and Technical Education Standards document is organized into two areas: Exploratory and Preparatory.

CAREER AND TECHNICAL EDUCATION PROGRAM STANDARDS – Exploratory

Exploratory courses will meet the following regulations:

1. Demonstrate application of the state and national core content standards in the context of preparing for living, learning and working.
 - 1.1 Each CTE course will apply and contextualize state and national core content standards.
2. Demonstrate foundational and career cluster specific skills required to meet current industry or nationally defined standards.
 - 2.1 Each CTE course will teach to current industry or nationally defined standards, as evidenced in the curriculum frameworks, endorsed by local program specific advisory committees, and approved by the CTE program supervisors at OSPI.
 - 2.2 CTE courses will incorporate curriculum focused on the interrelationships of family, career, and community roles and responsibilities.
 - 2.3 Each CTE course will include extended learning into the, community/family, and business/industry. Extended learning is managed and supervised by certified CTE teachers.
 - 2.4 CTE courses must be taught by a certified CTE teacher with appropriate certification, knowledge, skills and occupational experience.
 - 2.4.a After initial certification and five years of teaching, certified CTE teachers should gain additional experience in one or more of the jobs or careers in their teaching area. This experience should take place every five years.
 - 2.5 Each CTE course will provide safe and appropriate environments that support CTE program standards.
 - 2.5.a Laboratories and equipment are appropriate to and support the OSPI approved curriculum framework and industry training procedures.
 - 2.5.b Facilities and equipment meet or exceed the related federal, state and county safety standards.
 - 2.5.c Learning and training stations are of sufficient quantity to assure safe and appropriate supervision, delivery of instruction and student skill development.
 - 2.6 Curriculum is based on occupational needs and is developed and maintained in consultation with program specific advisory committees.
3. Demonstrate knowledge of career options within the related career clusters.
 - 3.1 Curriculum related to foundational knowledge and skills of a broad range of career options in a related program of study.
 - 3.1.a These learning experiences include exploration of traditional and nontraditional careers in the program of study ranging from entry to professional level positions.
4. Demonstrate leadership skills and employability skills.
 - 4.1 Leadership and employability skill development for all students is a required and integral component of all CTE courses.
 - 4.1.a These leadership and employability skills are identified in the CTE Core Leadership Skills document, the CTE Core Employability Skills document and/or 21st Century Skills document.
 - 4.1.b All students demonstrate leadership and employability skills integrated in the approved curriculum framework and applied in real-world family, community, business/industry applications.
 - 4.1.c These skills are developed and practiced at the highest professional level through integration of aligned state-recognized Career and Technical Student Organizations (CTSOs).
 - 4.1.d Locally developed leadership plans must demonstrate that these skills are developed and practiced at the highest level through classroom integration of individual, group and community programs and activities.

CAREER AI CNICAL EDUCATION PROGRAM STANDARDS – Preparatory

Preparatory courses expand upon exploratory course characteristics in specific and complex ways as regulated below:

1. Demonstrate industry identified competencies while integrating state and national core standards comprised of a sequenced progression of multiple courses that are technically intensive and rigorous.
 - 1.1 Current industry defined standards, as evidenced in the curriculum frameworks, endorsed by a local advisory committee, and approved by the CTE program supervisors at OSPI.
 - 1.1.a The level of competency is defined by industry or national standards.
 - 1.1.b In the absence of national or state standards, locally developed, industry-defined standards will be validated by program-specific advisory committee.
 - 1.1.c Aligns with post-secondary education allowing for articulated credit, where applicable.
 - 1.2 Curriculum based on identified need and developed and maintained in consultation with program specific advisory committees.
 - 1.3 Safe and appropriate environments that support CTE standards.
 - 1.3.a Facilities and equipment meet or exceed the related federal, state and county safety standards.
 - 1.3.b Laboratories and equipment meet industry training standards and facility safety standards.
 - 1.3.c Learning and training stations are of sufficient quantity to assure safe and appropriate supervision, delivery of instruction and student skill development.
 - 1.4 Certified CTE teachers with appropriate certification, knowledge, skills and occupational experience.
 - 1.4.a After initial certification and five years of teaching, certified CTE teachers should gain additional experience in one or more of the jobs or careers in their teaching area. This experience should take place every five years.
 - 1.5 Extended learning into the community.
 - 1.5.a Extended learning is managed and/or supervised by certified CTE teachers.
 - 1.6 Assessment of student competency of knowledge and skills as determined by industry defined standards.
 - 1.7 Instruction that develops an understanding of all aspects of an industry associated with a specific CTE course.
 - 1.8 Work-based learning opportunities as identified in the Washington State work-based learning document.
 - 1.9 Instruction leads to state/nationally recognized industry assessment or certification necessary for employment or job advancement in that field and/or articulated college credit leading to post-secondary education.
2. Demonstrate leadership skills and employability skills.
 - 2.1 Leadership and employability skill development for all students is a required and integral component of all CTE courses.
 - 2.1.a These leadership and employability skills are identified in the CTE Core Leadership Skills document, CTE Core Employability Skills document and/or 21st Century Skills document.
 - 2.1.b These leadership and employability skills are integrated in the approved curriculum framework and applied in real-world family, community, business and industry applications.
 - 2.1.c These skills are developed and practiced at the highest professional level through integration of aligned state-recognized Career and Technical Student Organizations (CTSOs).
 - 2.1.d Locally developed leadership plans must demonstrate that these skills are developed and practiced at the highest level through classroom integration of individual, group and community programs and activities.
3. Demonstrate employment readiness and/or preparation for postsecondary options using state and local programs of study, including;
 - 3.1 Information about post-secondary education, training options, industry certifications, and employment.
 - 3.2 Articulation with apprenticeship programs and post-secondary education, where feasible.
 - 3.3 Opportunities for nontraditional and special populations to receive training.
 - 3.4 The utilization of data from student follow-up surveys to improve courses.
 - 3.5 The utilization of current national, state or regional labor market information to demonstrate occupational need.

CORE LEADERSHIP SKILLS

The leadership skills listed in the three categories below are the core leadership skills that students should be able to demonstrate prior to their completion of a Career and Technical Education program. These core leadership skills are common to all of the recognized Washington Career and Technical Student Organizations. When planning an individual course, districts may choose which core leadership skills from each category will be addressed in that course. Upon completion of a program (sequence of courses), students will be able to demonstrate knowledge and skills in all of the leadership competencies. All students will apply leadership skills in real-world, family, community, and business and industry applications.

Leadership: Individual Skills

- 1.1 The student will analyze, refine, and apply decision-making skills through classroom, family, community, and business and industry (work-related) experiences.
- 1.2 The student will identify and analyze the characteristics of family, community, business, and industry leaders.
- 1.3 The student will demonstrate oral, interpersonal, written, and electronic communication and presentation skills and understands how to apply those skills.
- 1.4 The student will be involved in activities that require applying theory, problem-solving, and using critical and creative thinking skills while understanding outcomes of related decisions.
- 1.5 The student will demonstrate self-advocacy skills by achieving planned, individual goals.
- 1.6 The student will conduct self in a professional manner in practical career applications, organizational forums, and decision-making bodies.

Leadership: Group Skills

- 2.1 The student will communicate, participate, and advocate effectively in pairs, small groups, teams, and large groups to reach common goals.
- 2.2 The student will demonstrate knowledge of conflict resolution and challenge management.
- 2.3 The student will analyze the complex responsibilities of the leader and follower and demonstrate the ability to both lead and follow.
- 2.4 The student will demonstrate skills that assist in understanding and accepting responsibility to family, community, and business and industry.

- 2.5 The student will demonstrate a working knowledge of parliamentary procedure.
- 2.6 The student will use knowledge, build interest, guide and influence decisions, organize efforts, and involve members of a group to assure that a pre-planned group activity is completed.
- 2.7 The student will demonstrate the ability to train others to understand the established rules and expectations, rationale, and consequences and to follow those rules and expectations.
- 2.8 The student will demonstrate the ability to incorporate and utilize the principles of group dynamics in a variety of settings.

Leadership: Community and Career Skills

- 3.1 The student will analyze the roles and responsibilities of citizenship.
- 3.2 The student will demonstrate social responsibility in family, community, and business and industry.
- 3.3 The student will understand their role, participate in and evaluate community service and service learning activities.
- 3.4 The student will understand the organizational skills necessary to be a successful leader and citizen and practices those skills in real-life.
- 3.5 The student will understand and utilize organizational systems to advocate for issues on the local, state, and international level.
- 3.6 The student will understand the importance of and utilize the components and structure of community-based organizations.
- 3.7 The student will participate in the development of a program of work or strategic plan and will work to implement the organization's goals.

Advisory Committee – A committee whose members should represent business and industry, education, labor organizations, special populations, community, government, students, parents and teachers. A majority of these members shall share a working knowledge of the job tasks and competencies required for related occupations, related labor market needs and courses necessary to meet these needs. The committee provides advice in the design, development, delivery, evaluation and continuous improvement of Career and Technical Education programs. The committee meets on a regular basis and minutes are on file in the district. It is the local district's responsibility to effectively inform committee members of Washington State Career and Technical Education Program Standards and the Federal Perkins Act. (This definition is aligned with the Perkins Act, Washington State RCW28C.04.100 and RCW 28A.150.500 as adopted by Washington state.)

- **General Advisory Committee** – provides direction and guidance to administrators and governing boards for the entire Career and Technical Education program offered by a district or institution.
- **Program Specific Advisory Committee** – provides direction and guidance to administrators and teachers for a specific Career and Technical Education program offered by a district or institution.

All Aspects of Industry – All aspects of the industry or industry sector, including planning, management, finances, technical and production skills, underlying principles of technology, labor and community issues, health and safety issues and work environment issues.

Apprenticeship – Relationships between an employer and employee during which the worker, or apprentice, learns an occupation in a registered program sponsored jointly by employers and labor unions or operated by a plant, employers, and employee associations. Training programs are required to have a paid on-the-job work experience and related classroom instruction.

Career and Technical Education (CTE) – A planned program of courses and learning experiences that begins with exploration of career options,

supports basic academic and life skills and enables achievement of high academic standards, leadership options for high skill, high wage employment preparation, and advanced and continuing education.

Career and Technical Student Organization (CTSO) – A Washington State recognized organization for individuals enrolled in a Career and Technical Education program that engages in CTE leadership skill development activities as an integral part of the instructional program. For additional information, please refer to the Washington CTE Core Leadership Skills document. (See Appendix A)

Career Cluster – A national model for the grouping of occupations and broad industries based on commonalities. The sixteen career clusters provide an organizing tool for schools, small learning communities, skill centers, academies, and magnet schools. Students will use these models to explore educational options that lead to employment.

Career Concentrator – A secondary student who has enrolled in two or more CTE courses above the exploratory level in a single career cluster.

Articulated College Credit- Courses offered at the secondary level that have been aligned to postsecondary courses in which students receive college credit, such as Tech Prep, College in the High School, Advanced Placement, International Baccalaureate, and Running Start.

Certified CTE Teacher – A teacher that holds a CTE teaching certificate in an approved content area as documented by work experience and education endorsements. (See OSPI Certification requirements)

Course Equivalency – Full or partial academic credit is earned when a CTE course or sequence of CTE courses satisfies one or more academic subject areas required for graduation.

CTE Teaching Certificate – A document from OSPI designating CTE certification.

Curriculum Framework – Approved curriculum frameworks identify the required components of a CTE course. The components are Performance Assessments, Industry Defined Standards, Essential Academic Learning Requirements and Grade Level Expectations, Learning Standards, Performance Expectations, Thinking Skills, Leadership Skills, Employability Skills and Relevance to Work.

Employability Skills – These skills are defined as 21st Century Skills (Appendix B)

Employment – The work in which one is engaged.

Essential Academic Learning Requirements (EALRs), Grade Level Expectations (GLEs), and Performance Expectations (PE) – Statewide academic standards for reading, writing, communication, mathematics, science, history, geography, civics, economics, arts, and health & fitness. These standards represent the specific academic skills and knowledge students will be required to meet in the classroom.

Exploratory Courses – CTE courses in which students demonstrate the application of EALRs, GLEs, and PEs in the context of preparing for living, learning and working; demonstrate foundational and occupational-specific skills required to meet current industry standards; explore and demonstrate knowledge of career options within the related career cluster; and demonstrate leadership and employability skills.

Extended Learning – Learning and teaching activities related to career and technical education course or program competencies which occur beyond the scheduled school day and/or school year under the supervision of a certified CTE teacher.

High Demand Occupation – An occupation with a substantial number of current or projected employment opportunities as identified by local, state, and/or federal entities who provide occupational demand analysis.

High Demand Program – A CTE program that prepares students for either a high employer program of study or a high demand occupation.

High Employer Demand Program of Study – an apprenticeship or an

undergraduate or graduate certificate or degree program in which the number of students per year prepared for employment for in-state programs is substantially fewer than the number of projected job openings per year in that field either statewide or in a sub state region.

Identified Occupational Need – Career and technical education programs will ensure academic rigor; align with the state's education reform requirements and; helps address the skills gap of Washington's economy as validated by a CTE advisory committee.

Industry Defined Standards – Standards that specify the knowledge, skills and competencies required to perform successfully in the workplace. These standards define the technical content of CTE courses as defined in the OSPI/CTE model curriculum frameworks. In the absence of industry defined skill standards developed at the national or state level, local advisory committee validation will be required.

Leadership Skills – The ability to preside, guide or manage self, others, activities or events with responsibility for the final outcome. All students will demonstrate leadership skills in real-world, family, community, and business and industry settings. For further information, please see the Washington CTE Core Leadership Skills document. (Appendix A)

Nontraditional Training and Employment – Occupations or fields of work in which individuals from one gender comprise less than 25 percent of the individuals employed in each occupation or field of work.

Occupational Specific Skills – Technical competencies and skill standards unique to a specific occupation that are required for successful workplace performance.

Pre-Apprenticeship – A program that prepares individuals to apply and enter an apprenticeship program.

Preparatory Courses – A technically intensive and rigorous CTE course or sequence of courses in which students demonstrate mastery of occupational specific skills including the application of EALRs and GLEs as required to meet industry defined standards needed for a specific career; leads to a certificate or credential

necessary for employment or offers dual credit; and leads to workforce entry, approved apprenticeships, or postsecondary education in a related field.

Program – A sequence of CTE courses and related learning experiences that is based on identified nontraditional, state, and regional employment needs that prepare students for responsible roles in employment, family community and continuing education.

Program Completer – A secondary student who has completed a CTE instructional program

Program of Study – A coordinated, non-duplicative progression of courses that align secondary education with post-secondary education to adequately prepare students to enter into post-secondary education, an apprenticeship, and/or employment.

Special Populations – The term 'special populations' means:

- individuals with disabilities;
- individuals from economically disadvantaged families, including foster children;
- individuals preparing for nontraditional training and employment;
- single parents, including single pregnant women;
- displaced homemakers; and
- individuals with other barriers to educational achievement, including individuals with limited English proficiency.

Student Leadership Development – An integral part of the CTE instructional program; the process that enables students to fully utilize the subject matter content they receive through the Career & Technical Education program. Leadership skills empower each student to assume responsible roles in family, community, and business and industry environments. Through state recognized CTSOs, students have leadership skill development opportunities available at the local, state, national, and international level.

Worksite Learning document – Learning experiences that connect knowledge and skills obtained in the classroom to those needed

outside the classroom, and comprise a range of activities and instructional strategies designed to assist students in developing or fulfilling their education plans. For additional information, please refer to the OSPI Work-site Learning document.

Workplace – Anywhere work is done.

Sixteen Career Clusters and Their Pathways

Agriculture, Food & Natural Resources

Food Products and Processing Systems
Plant Systems
Animal Systems
Power, Structural & Technical Systems
Natural Resources Systems
Environmental Service Systems
AgriBusiness Systems

Architecture & Construction

Design/Pre-Construction
Construction
Maintenance/Operations

Arts, Audio/Video Technology & Communications

Audio and Video Technology and Film
Printing Technology
Visual Arts
Performing Arts
Journalism and Broadcasting
Telecommunications

Business, Management & Administration

Management
Business Financial Management & Accounting
Human Resources
Business Analysis
Marketing
Administrative & Information Support

Education & Training

Administration and Administrative Support
Professional Support Services
Teaching/Training

Finance

Financial & Investment Planning
Business Financial Management
Banking & Related Services
Insurance Services

Government & Public Administration

Governance
National Security
Foreign Service
Planning
Revenue and Taxation
Regulation
Public Management and Administration

Health Science

Therapeutic Services
Diagnostic Services
Health Informatics
Support Services
Biotechnology Research and Development

Hospitality & Tourism

Restaurants and Food/Beverage Services
Lodging
Travel & Tourism
Recreation, Amusements & Attractions

Human Services

Early Childhood Development & Services
Counseling & Mental Health Services
Family & Community Services
Personal Care Services
Consumer Services

Information Technology

Network Systems
Information Support and Services
Interactive Media
Programming and Software Development

Law, Public Safety, Corrections & Security

Correction Services
Emergency and Fire Management Services
Security & Protective Services
Law Enforcement Services
Legal Services

Manufacturing

Production
Manufacturing Production Process Development
Maintenance, Installation & Repair
Quality Assurance
Logistics & Inventory Control
Health, Safety and Environmental Assurance

Marketing, Sales & Service

Management and Entrepreneurship
Professional Sales and Marketing
Buying and Merchandising
Marketing Communications and Promotion
Marketing Information Management and Research
Distribution and Logistics
E-Marketing

Science, Technology, Engineering & Mathematics

Engineering and Technology
Science and Math

Transportation, Distribution & Logistics

Transportation Operations
Logistics Planning and Management Services
Warehousing and Distribution Center Operations
Facility and Mobile Equipment Maintenance
Transportation Systems/Infrastructure Planning, Management, and Regulation
Health, Safety and Environmental Management
Sales and Service



Bainbridge Island SD #303
Facilities/Capital Projects Office

Memo

To: Faith Chapel, Superintendent
From: Tamela Van Winkle, Director Facilities and Capital Projects
Date: 4/24/14
Re: Authorization to Bid – Approval
Woodward Middle School Roof Replacement Project

A handwritten signature in black ink, appearing to be "T. Van Winkle", enclosed within a large, hand-drawn oval.

Coates Design and Building Envelope Technology & Research are working collaboratively with Capital Projects and Woodward Middle School staff to develop specifications for the Woodward Middle School Roof Replacement project. The project will be advertised at the beginning of May. Bids will be opened on May 21st with preparation work beginning the first week of June.

The Woodward Roofing Replacement was one of the essential renovation projects identified in the 2009 Bond request. I recommend that the Board approve Authorization to Bid the Woodward Middle School Roofing Replacement Project.



Bainbridge Island SD #303
Facilities/Capital Projects Office

Memo

To: Faith Chapel, Superintendent
From: Tamela Van Winkle, Director Facilities and Capital Projects
Date: 4/29/14
Re: WMS & BHS 200 Building
Asset Preservation Program – Annual Reports-Board Approval

As reported on September 30, 2010 the Office of Superintendent of Public Instruction is now requiring an Asset Preservation Program for school districts who expect to request state assisted funding for future capital projects. One element of the Asset Preservation Rule (APR) (WAC 392-347-023) requires facilities constructed New or New-in-lieu with state assisted funding, after 1993, and plan to pursue eligibility for future state funding must now complete annual building condition evaluations and present the evaluation report to the School Board. Two schools within the District fall under this criteria, Woodward Middle School and Bainbridge High School 200 Building.

The District will continue to monitor and respond to the evolving requirements associated with the Asset Preservation Rule (APR) (WAC 392-347-023). The District is compliant with all stated current requirements.

Attached is the APP Annual Report for WMS and BHS 200 Building. Minutes of this School Board meeting will be forwarded to OSPI as documentation of our compliance with APP.

DISTRICT	FACILITY	DISTRICT ASSIGNED BLDG NAME / ID	BUILDING BOARD ACCEPTANCE DATE	YEAR #	BUILDING CONDITION SCORE	BOARD RESOLUTION COMPLETED	APS CERTIFICATION LETTER	BOARD MEETING DATE WHEN REPORT WAS PRESENTED
Bainbridge Island	Bainbridge High School	200 Building	1/15/2010	4	98.36	Y	Y	
Bainbridge Island	Woodward Middle School	Main Building	2/15/1995	19	80.77	Y	Y	

PROPOSED AGENDA AND CONSENT AGENDA

Proposed Agenda

The board secretary shall ***will*** be responsible for preparation of the agenda for each meeting, in consultation with the president. Copies of the ***proposed*** agenda, minutes of the previous meeting and relevant supplementary information will be available ***provided*** to each board member at least three (3) days in advance of the meeting and to any interested citizen at the superintendent's office twenty-four (24) hours prior to the meeting.

At a special meeting final action may be taken only on that business contained in the notice of the special meeting.

~~Anyone wishing to place an item on a board meeting agenda shall contact the office of the board secretary and explain in detail the item they would like the board to consider, and provide supporting documents when available. Such requests must be received by noon of the Thursday preceding the next regular or special meeting for possible inclusion on that meeting's agenda, subject to approval of the superintendent and board president.~~

Consent Agenda

To expedite business at a school board meeting, the board approves the use of a consent agenda, which includes those items considered routine in nature, including minutes of the previous meeting(s).

Any item that appears on the consent agenda may be removed from the consent agenda by a member of the board, ***and placed on the regular agenda***. The remaining items ***on the consent agenda*** will be voted on by a single motion. The approved motion will be recorded in the minutes, including a listing of all items appearing on the consent agenda.

Cross References:	Board Policy 1230	Secretary
	<i>Board Policy 1400</i>	<i>Board Meetings, Quorum, and Meeting Conduct</i>
	7315	Audit of Expenditures
	<i>Board Policy 6020</i>	<i>System of funds and Accounts</i>
	<i>Board Policy 6215</i>	<i>Voucher Certification and Approval</i>

<i>Legal References:</i>	<i>RCW 42.30.080</i>	<i>Special meetings</i>
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Management Resources:

<i>Policy News, June 2012</i>	<i>Special Meeting Requirements</i>
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Adopted: February 25, 1999
Revised: XXXXX

Bainbridge Island School District

ABSENCE OF A BOARD MEMBER

Whenever possible, each board member shall ~~shall~~ **will** give advance notice to the president or superintendent of his/her inability to attend a board meeting ~~whenever possible~~. A majority of the board may excuse a board member's absence from a meeting if requested to do so.

The board may declare a board member's position vacant after four (4) consecutive unexcused absences from regular board meetings, *if the absences were for reasons other than illness, authorized by resolution of the board, or active or training military duty.*

If a board member is on active duty or training status with the military, the board will grant an extended leave of absence to cover the period of service or training. The extended leave of absence may not have the effect of extending the board member's term. The board also has the authority to appoint a temporary successor to the absent board member's position. The temporary successor will serve until the board member returns or until the end of the board member's term.

Cross Reference:	<i>Board Policy 1114</i> Board Policy 1220	<i>Board Resignation and Vacancy</i> Duties of Board Officers and Board Members
Legal Reference:	RCW 28A.315.520 <i>RCW 28A.343.390</i> <i>RCW 42.12.010</i> <i>RCW 73.16.041</i>	Directors – Quorum – Failure to attend meetings may result in vacation of office <i>Directors – Quorum – Failure to attend meetings</i> <i>Causes of vacancy</i> <i>Leaves of absence of elective and judicial officers</i>
Management Resources:	<i>Policy News, October 2001</i>	<i>Law Grants Board Members</i> <i>Military Leave</i>

BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinkad
Mev Hoberg
Sheila Jakubik



SUPERINTENDENT
Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98100 * (206) 842-4714 * Fax: (206) 842-2928

MEMORANDUM

To: Faith Chapel, Superintendent Date: April 15, 2014
From: Peggy Paige, Director of Business Services
RE: Monthly Financial Reports – March

Attached are the financial reports for the month ending March 31, 2014

1. General Fund
 - a. Analysis
2. Summary of Fund Balances
 - a. Budget Status Reports

Analysis of General Fund

Revenue

Total General Fund revenues to March 31 were \$22.3 million, 5.2% more than for the same period last year and above the average. While tax collections are higher than the expected average we don't expect to collect more than budgeted. Local nontax revenues are now above the 3 year average. This is primarily due to the donation from the Bainbridge Schools Foundation this month. State revenues related to Basic Ed are beginning to move above the expected average since we will receive more than budget estimates with our increased enrollment. Special Ed is still below the average but enrollment (and funding) tends to increase as we progress through the year and Safety Net revenues are not received until year end. Transportation has been adjusted for actual funding and we expect to receive about \$7000 less than budget estimates in this area. Federal revenues are up compared to prior year at this time due to timely filing of grant reimbursement claims.

Expenditure

Expenditures for the year to March 31 total \$22.8 million, which is 8.6% higher than for the same period last year. Year-to-date expenditures are above the average.

Total expense for Regular (Basic) Education increased 9.5 % over last year and is above the average. While some of this increase is due to salary adjustments (restoration of previous year reductions) and payment for extra professional development days at the beginning of the school year we are spending at a pace that suggests that we will exceed budgeted salary estimates. A review of actual FTE staffing indicates that we are about 3 FTE above original budget. We are receiving additional state revenues to offset these staffing costs.

Total special education costs are up 7 % compared to last year and are above the 3-year average. This area is also impacted by salary restoration and payment for extra days and has been reviewed to determine excess costs related to FTE and payments for outside services. Some of these excess costs may be offset with an increase in Safety Net revenues.

Vocational expense is down from last year and the average. We do expect to see a change in this area after posting an adjustment for salaries coded in error to Basic Ed.

Compensatory education is as expected per the annual budget. This category fluctuates throughout the year due to the fact that certain expense items (such as teacher certification bonus) do not occur in a regular monthly pattern.

Other Instruction reflects expenditures for the Highly Capable Program. In prior years this category also included professional development expenditures funded by a Math/Science grant. Since many of these activities took place near the end of the fiscal year the 3 year average is lower than current year.

Total Support Services is above last year and the average. Transportation/Motor Pool expenditures are above last March but in line with the expected average. Operation, Buildings is down from last year but above the average. Current expenditures indicate that we will exceed budget estimates in benefits in this area but these overages will be offset with under-expenditures in other programs and activities. Utilities are up from prior year and above the expected average due to a sharp increase in the cost of propane. Food Service is in line with budget estimates. Maintenance is up from prior year primarily due to some necessary (but unbudgeted) repairs. Information Services increases are related to the timing of payment for contract renewals, leave payoffs and Tech Levy purchases. Central Office expenditures are up from prior year and are currently running above the average. There have been unbudgeted expenditures (review of all certificated personnel files, leasehold tax due on parking revenues) and atypical levels of expense in substitute costs, overtime and legal fees.

Cash Flow

Net cash inflow during March was \$625,560. As of March 31, 2014, the closing cash balance in the general fund was \$2,261,767.

GENERAL FUND
Summary of Revenues & Expenses
March 31, 2014

	Mar-14 Actual YTD \$	% Incr/Decr prior year	Mar-13 Actual YTD \$	Annual Budget Budget	% YTD	Avg %
Revenues - By Revenue Source						
Local Taxes	4,718,563	-1.0%	4,767,745	8,806,000	53.6%	52.4%
Local Nontax	2,417,406	2.5%	2,359,589	3,157,900	76.6%	72.0%
State, General Purpose						
Basic Education	11,971,845	10.1%	11,100,953	19,665,000	60.9%	59.8%
Special Education	249,039	6.9%	232,902	425,000	58.6%	59.5%
State, Special Purpose						
Special Education	1,387,025	2.0%	1,359,662	2,645,000	52.4%	55.2%
Transportation	558,641	11.4%	501,495	945,000	59.1%	59.3%
Other	305,117	22.6%	248,834	664,900	45.9%	49.7%
Federal, Special Purpose	724,094	9.9%	659,036	1,188,700	60.9%	50.5%
TOTAL	22,331,729	5.2%	21,230,216	37,497,500	59.6%	58.2%

	Actual YTD \$	% Incr/Decr prior year	Actual YTD \$	Budget	% YTD	Avg %
Expenses - By program code						
Regular Instruction*						
Teaching	10,107,980	10.0%	9,188,006	17,679,639	57.2%	56.6%
Principal	1,324,624	5.0%	1,261,879	2,303,166	57.5%	57.5%
Guidance/Counseling	619,986	13.9%	544,234	1,049,612	59.1%	54.6%
Learning Resources	419,966	8.5%	387,041	651,939	64.4%	58.7%
Extracurricular	444,716	-1.0%	449,117	610,369	72.9%	65.4%
Other	631,607	16.5%	542,287	1,012,000	62.4%	57.4%
Total Regular (Basic) Ed.	13,548,879	9.5%	12,372,563	23,306,725	58.1%	57.0%
Special Education						
Teaching	2,361,500	7.5%	2,197,497	3,625,388	65.1%	58.1%
Other	941,089	6.0%	888,011	1,610,026	58.5%	58.6%
Total Special Ed.	3,302,590	7.0%	3,085,508	5,235,414	63.1%	58.2%
Vocational Education	451,401	-19.1%	558,082	933,855	48.3%	57.9%
Compensatory Education	283,102	19.3%	237,242	670,646	42.2%	46.0%
Other Instruction	22,729	-22.3%	29,267	36,407	62.4%	35.7%
Support Services						
Transportation/Motor Pool	846,180	3.0%	821,198	1,407,692	60.1%	60.0%
Operation Buildings	854,786	-1.4%	866,499	1,426,972	59.9%	57.4%
Utilities	752,897	17.7%	639,743	1,290,000	58.4%	57.3%
Food Services	580,326	-0.1%	530,941	956,526	60.7%	60.2%
Maint/Grounds	540,860	10.1%	491,376	844,249	64.1%	59.0%
Information Services	454,578	17.5%	386,950	705,129	64.5%	59.8%
Central Office	875,369	30.6%	670,283	1,437,068	60.9%	56.9%
Other	289,888	8.3%	267,669	337,102	86.0%	83.4%
Total Support Services	5,194,884	10.0%	4,724,659	8,404,738	61.8%	59.6%
TOTAL	22,803,585	8.6%	21,007,321	38,587,785	59.1%	57.6%

Excess (Deficiency) of			
Revenues over Expenditures	(471,856)	222,895	(1,090,285)

GENERAL FUND CASH FLOW FORECAST 2013-14

March 2014

	Actual March	Projected April	Projected May	Projected June	Projected July	Projected August	Budget 2013-14
OPENING CASH BALANCE							
Imprest	6,800.00						
Cash on hand	161,767.68						
Cash on deposit	1,301,000.26						
Warrants outstanding	(1,112,247.68)						
Investments	1,278,887.36						
Total opening cash balance	1,636,207.62	2,261,767.34	4,185,901.37	3,780,519.64	2,704,644.29	2,137,009.05	
Cash Inflows							
Local taxes	474,017.28	2,740,908.00	1,124,061.69	124,571.78	46,053.77	46,290.36	8,806,000.00
Local Support nontax	884,756.12	174,367.01	181,993.32	233,250.91	110,119.26	144,330.15	3,157,900.00
State, general purpose	1,850,456.70	1,850,921.17	1,129,336.35	1,234,606.79	2,058,627.33	2,051,406.05	20,090,000.00
State, special purpose	315,037.24	350,708.27	218,686.08	271,691.58	392,209.80	416,957.99	3,983,900.00
Federal, general purpose	-	-	-	-	-	-	
Federal, special purpose	117,752.83	88,366.05	148,736.63	148,661.00	112,315.66	152,738.86	1,188,700.00
Other Financing Sources	21,786.14		-	25,000.00	-	25,000.00	271,000.00
Adjustments (accruals, receivables due)		35,000.00	5,000.00	2,000.00		140,000.00	
Total cash inflows	3,663,806.31	5,240,270.49	2,807,814.07	2,039,782.06	2,719,325.82	2,976,723.42	37,497,500.00
Cash Outflows							
Regular Instruction	(1,848,662.13)	(1,995,110.03)	(1,907,503.97)	(1,907,606.41)	(1,876,848.53)	(1,821,556.51)	23,306,725.00
Special Education Instruction	(478,031.56)	(473,317.90)	(474,779.21)	(477,428.50)	(435,036.63)	(440,043.00)	5,235,414.00
Vocational Education Instruction	(63,347.90)	(78,356.17)	(73,274.29)	(75,057.11)	(90,916.98)	(69,391.66)	933,855.00
Compensatory Education Instruction	(38,539.69)	(33,841.78)	(32,044.64)	(51,307.62)	(105,478.15)	(153,154.69)	670,646.00
Other Instructional Programs	(1,972.66)	(3,569.52)	(4,608.50)	(2,394.28)	(13,574.14)	(11,169.40)	66,407.00
Support services	(608,308.47)	(731,941.06)	(720,985.19)	(601,863.48)	(765,106.63)	(563,889.61)	8,374,738.00
Adjustments (accruals, payables due)	615.82					75,000.00	
Total cash outflows	(3,038,246.59)	(3,316,136.46)	(3,213,195.80)	(3,115,657.41)	(3,286,961.07)	(2,974,204.87)	38,587,785.00
Net change in cash balance	625,559.72	1,924,134.03	(405,381.73)	(1,075,875.35)	(567,635.25)	2,518.54	(1,090,285.00)
CLOSING CASH BALANCE	2,261,767.34	4,185,901.37	3,780,519.64	2,704,644.29	2,137,009.05	2,139,527.59	
Composition of closing cash balance							
Imprest	6,800.00						
Cash on hand	205,037.63						
Cash on deposit	1,949,111.08						
Warrants outstanding	(1,178,636.79)						
Investments	1,279,455.42						
Total closing cash balance	2,261,767.34						

GENERAL FUND CASH FLOW FORECAST 2013-14

March 2014

	Actual August	Actual September	Actual October	Actual November	Actual December	Actual January	Actual February
OPENING CASH BALANCE							
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00
Cash on hand	(466.44)	151,796.11	135,962.79	77,387.54	92,129.47	66,956.45	97,967.27
Cash on deposit	1,143,553.36	1,575,365.97	1,726,806.39	3,740,316.24	1,920,488.67	1,328,195.69	1,317,972.89
Warrants outstanding	(937,667.93)	(1,256,735.52)	(1,406,631.35)	(1,250,590.74)	(1,107,944.64)	(1,218,613.08)	(1,092,129.70)
Investments	3,122,187.97	2,623,531.67	1,824,622.57	1,825,447.92	2,526,251.72	2,527,211.48	1,728,219.06
<i>Total opening cash balance</i>	3,334,406.96	3,100,758.23	2,287,560.40	4,399,360.96	3,437,725.22	2,710,550.54	2,058,829.52
Cash Inflows							
Local taxes	50,026.73	274,788.31	2,872,732.60	816,891.19	50,401.84	47,109.61	182,622.47
Local Support nontax	12,977.88	588,945.10	223,441.65	176,718.73	175,445.68	176,548.02	191,550.57
State, general purpose	1,901,633.82	1,805,717.59	1,807,744.97	1,104,737.51	1,807,752.28	1,991,646.20	1,852,828.66
State, special purpose	559,214.76	298,939.77	304,082.70	188,433.61	308,680.90	288,427.97	365,529.92
Federal, general purpose	-	-	-	-	-	-	-
Federal, special purpose	290,737.33	(3,154.43)	109,641.59	130,250.81	92,108.80	110,799.52	166,694.76
Other Financing Sources	50,013.62	-	-	-	159,863.97	-	-
Adjustments (accruals, receivables due)	(68,977.42)	204,939.98	2,589.85	-	-	-	-
<i>Total cash inflows</i>	2,795,626.72	3,170,176.32	5,320,233.36	2,417,031.85	2,594,253.47	2,614,531.32	2,759,226.38
Cash Outflows							
Regular Instruction	(2,079,156.22)	(2,280,623.77)	(1,882,448.34)	(1,983,276.17)	(1,774,473.50)	(1,921,138.66)	(1,848,774.47)
Special Education Instruction	(400,177.87)	(437,658.68)	(462,705.33)	(493,461.85)	(476,465.43)	(481,792.77)	(481,956.28)
Vocational Education Instruction	(83,038.80)	(58,612.47)	(77,256.82)	(61,825.65)	(62,461.74)	(60,896.03)	(67,000.39)
Compensatory Education Instruction	(36,378.34)	(36,990.65)	(36,163.17)	(40,094.74)	(35,779.41)	(60,144.88)	(35,389.37)
Other Instructional Programs	(73,401.13)	(573.77)	(2,346.09)	(11,347.45)	(3,130.97)	(1,247.97)	(2,110.55)
Support services	(729,549.09)	(596,957.69)	(754,254.80)	(849,249.81)	(900,428.19)	(739,155.52)	(746,529.04)
Adjustments (accruals, payables due)	372,426.00	(571,957.12)	6,741.75	60,588.08	(68,688.91)	(1,876.51)	(88.18)
<i>Total cash outflows</i>	(3,029,275.45)	(3,983,374.15)	(3,208,432.80)	(3,378,667.59)	(3,321,428.15)	(3,266,252.34)	(3,181,848.28)
Net change in cash balance	(233,648.73)	(813,197.83)	2,111,800.56	(961,635.74)	(727,174.68)	(651,721.02)	(422,621.90)
CLOSING CASH BALANCE	3,100,758.23	2,287,560.40	4,399,360.96	3,437,725.22	2,710,550.54	2,058,829.52	1,636,207.62
Composition of closing cash balance							
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00
Cash on hand	151,796.11	135,962.79	77,387.54	92,129.47	66,956.45	97,967.27	161,767.68
Cash on deposit	1,575,365.97	1,726,806.39	3,740,316.24	1,920,488.67	1,328,195.69	1,317,972.89	1,301,000.26
Warrants outstanding	(1,256,735.52)	(1,406,631.35)	(1,250,590.74)	(1,107,944.64)	(1,218,613.08)	(1,092,129.70)	(1,112,247.68)
Investments	2,623,531.67	1,824,622.57	1,825,447.92	2,526,251.72	2,527,211.48	1,728,219.06	1,278,887.36
<i>Total closing cash balance</i>	3,100,758.23	2,287,560.40	4,399,360.96	3,437,725.22	2,710,550.54	2,058,829.52	1,636,207.62

SUMMARY OF FUND BALANCES

31-Mar-14

	Mar-14 YTD Actual	2013-14 Annual Budget
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General Fund

Opening fund balance		
Reserved for Inventory	165,000.00	200,000.00
Restricted for Carryover	-	-
Committed to Minimum Fund Balance	1,100,000.00	1,100,000.00
Assigned to Other Purposes	1,265,000.00	1,100,000.00
Unassigned	326,741.53	300,000.00
Total opening fund balance	<u>2,856,741.53</u>	<u>2,700,000.00</u>

Revenue	22,331,729.18	37,497,500.00
Expenditure	<u>(22,803,584.83)</u>	<u>(38,587,785.00)</u>
Excess (Deficiency) of Revenues over Expenditures	(471,855.65)	(1,090,285.00)

Reserved for Inventory	165,000.00	200,000.00
Restricted for Carryover	-	-
Committed to Minimum Fund Balance	1,100,000.00	1,100,000.00
Assigned to Other Purposes	1,265,000.00	150,000.00
Unassigned	<u>(145,114.12)</u>	<u>159,715.00</u>
Total closing fund balance	<u>2,384,885.88</u>	<u>1,609,715.00</u>

Capital Projects Fund

Opening fund balance	5,944,861.46	6,000,000.00
Revenue	7,858,103.60	8,575,000.00
Expenditure	<u>(2,171,734.32)</u>	<u>(9,067,516.00)</u>

Reserve of bond proceeds	10,342,266.58	4,746,345.00
Reserve of levy proceeds	1,060,272.52	482,139.00
Unreserved Fund Balance	<u>228,691.64</u>	<u>279,000.00</u>

Closing fund balance	<u>11,631,230.74</u>	<u>5,507,484.00</u>
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Debt Service Fund

Opening fund balance	3,608,198.52	3,570,000.00
Revenue	4,334,098.40	8,355,000.00
Expenditure		
Principal	(2,115,000.00)	(5,040,000.00)
Interest	(1,739,378.88)	(3,585,000.00)
Other	-	(5,000.00)

Closing fund balance	<u>4,087,918.04</u>	<u>3,295,000.00</u>
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ASB Fund

Opening fund balance	309,891.04	283,000.00
Revenue	319,343.67	643,800.00
Expenditure	<u>(198,989.64)</u>	<u>(881,319.00)</u>
Closing fund balance	<u>430,245.07</u>	<u>45,481.00</u>

Transportation Vehicle Fund

Opening fund balance	416,493.32	410,000.00
Revenue		
Depreciation	-	40,000.00
Investment Earnings	1,091.02	1,500.00
Grant Revenue	-	-
Sale of Equipment	-	-
Expenditure	-	<u>(340,000.00)</u>
Closing fund balance	<u>417,584.34</u>	<u>111,500.00</u>

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
 Fiscal Year 2013 (September 1, 2013 - August 31, 2014)

for the BAINBRIDGE ISLAND SD #303 School District for the Month of March, 2014

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
REVENUES/OTHER FIN. SOURCES						
00 LOCAL TAXES	8,806,000	474,017.28	4,718,563.30		4,087,436.70	53.58
00 LOCAL SUPPORT NONTAX	3,157,900	884,756.12	2,417,405.87		740,494.13	76.55
00 STATE, GENERAL PURPOSE	20,090,000	1,850,456.70	12,220,883.91		7,869,116.09	60.83
00 STATE, SPECIAL PURPOSE	3,983,900	315,037.24	2,069,132.11		1,914,767.89	51.94
00 FEDERAL, GENERAL PURPOSE	0	.00	.00		.00	0.00
00 FEDERAL, SPECIAL PURPOSE	1,188,700	117,752.83	724,093.88		464,606.12	60.91
00 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
00 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
00 OTHER FINANCING SOURCES	271,000	21,786.14	181,650.11		89,349.89	67.03
Total REVENUES/OTHER FIN. SOURCES	37,497,500	3,663,806.31	22,331,729.18		15,165,770.82	59.56
EXPENDITURES						
Regular Instruction	23,304,625	1,848,662.13	13,548,879.28	10,354,867.64	599,121.92-	102.57
Federal Stimulus	0	.00	.00	0.00	.00	0.00
Special Ed Instruction	5,236,914	478,031.56	3,302,589.66	2,634,067.89	699,743.55-	113.36
Voc. Ed Instruction	933,855	63,347.90	451,401.00	331,467.04	150,986.96	83.83
Skills Center Instruction	0	.00	.00	0.00	.00	0.00
+60 Compensatory Ed Instruct.	670,646	38,539.69	283,101.91	213,754.80	173,789.29	74.09
Other Instructional Pgms	36,907	1,972.66	22,729.46	12,840.56	1,336.98	96.38
Community Services	30,000	.00	.00	0.00	30,000.00	0.00
Support Services	8,374,838	608,308.47	5,194,883.52	3,624,262.44	444,307.96-	105.31
Total EXPENDITURES	38,587,785	3,038,862.41	22,803,584.83	17,171,260.37	1,387,060.20-	103.59
OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
OTHER FINANCING USES (GL 535)	0	.00	.00			
EXCESS OF REVENUES/OTHER FIN.SOURCES						
OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	1,090,285-	624,943.90	471,855.65-		618,429.35	56.72-
TOTAL BEGINNING FUND BALANCE	2,700,000		2,856,741.53			
G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXXXX		.00			
TOTAL ENDING FUND BALANCE	1,609,715		2,384,885.88			
{E+F + OR - G}						

ENDING FUND BALANCE ACCOUNTS:

L 810 Restricted For Other Items	0	.00
L 815 Restrict Unequalized Deduct Rev	0	.00
L 821 Restrictd for Carryover	0	.00
L 825 Restricted for Skills Center	0	.00
L 828 Restricted for C/O of FS Rev	0	.00
L 830 Restricted for Debt Service	0	.00
L 835 Restrictd For Arbitrage Rebate	0	.00
L 840 Nonspnd FB - Invent/Prepd Itms	200,000	165,000.00
L 845 Restricted for Self-Insurance	0	.00
L 850 Restricted for Uninsured Risks	0	.00
L 870 Committed to Other Purposes	0	.00
L 872 Committd to Min Fnd Bal Policy	1,100,000	1,100,000.00
L 875 Assigned Contingencies	0	.00
L 884 Assigned to Other Cap Projects	0	.00
L 888 Assigned to Other Purposes	150,000	1,265,000.00
L 890 Unassigned Fund Balance	159,715	145,114.12-

<u>TOTAL</u>	1,609,715	2,384,885.88
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20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2013 (September 1, 2013 - August 31, 2014)

or the BAINBRIDGE ISLAND SD #303 School District for the Month of March, 2014

	ANNUAL	ACTUAL	ACTUAL			
REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
00 Local Taxes	1,525,000	81,036.62	822,563.01		702,436.99	53.94
00 Local Support Nontax	50,000	5,243.34	23,040.59		26,959.41	46.08
00 State, General Purpose	0	.00	.00		.00	0.00
00 State, Special Purpose	0	.00	.00		.00	0.00
00 Federal, General Purpose	0	.00	.00		.00	0.00
00 Federal, Special Purpose	0	.00	.00		.00	0.00
00 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
00 Other Agencies and Associates	0	.00	.00		.00	0.00
00 Other Financing Sources	7,000,000	.00	7,012,500.00		12,500.00-	100.18
Total REVENUES/OTHER FIN. SOURCES	8,575,000	86,279.96	7,858,103.60		716,896.40	91.64
EXPENDITURES						
Sites	500,000	233.62	740,685.80	66,814.61	307,500.41-	161.50
Buildings	6,678,453	210,599.41	897,610.04	212,272.18	5,568,570.78	16.62
Equipment	1,618,063	99,218.94	339,288.37	36,792.20	1,241,982.43	23.24
Energy	0	.00	.00	0.00	.00	0.00
Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
Bond Issuance Expenditure	0	.00	12,500.00	0.00	12,500.00-	0.00
Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	8,796,516	310,051.97	1,990,084.21	315,878.99	6,490,552.80	26.21
OTHER FIN. USES TRANS. OUT (GL 536)	271,000	21,786.14	181,650.11			
OTHER FINANCING USES (GL 535)	0	.00	.00			
EXCESS OF REVENUES/OTHER FIN.SOURCES						
OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	492,516-	245,558.15-	5,686,369.28		6,178,885.28	< 1000-
TOTAL BEGINNING FUND BALANCE	6,000,000		5,944,861.46			
G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXXX		.00			
TOTAL ENDING FUND BALANCE	5,507,484		11,631,230.74			
(E+F + OR - G)						

ENDING FUND BALANCE ACCOUNTS:

L 810 Restricted For Other Items	0	.00
L 825 Restricted for Skills Center	0	.00
L 830 Restricted for Debt Service	0	.00
L 835 Restrictd For Arbitrage Rebate	0	.00
L 850 Restricted for Uninsured Risks	0	.00
L 861 Restricted from Bond Proceeds	4,746,345	10,342,266.58
L 862 Committed from Levy Proceeds	482,139	1,060,272.52
L 863 Restricted from State Proceeds	0	.00
L 864 Restricted from Fed Proceeds	0	.00
L 865 Restricted from Other Proceeds	0	.00
L 866 Restricted Impact Fees	0	.00
L 867 Restrictd Mitigation Fees	0	.00
L 869 Restricted fr Undistr Proceeds	0	.00
L 870 Committed to Other Purposes	0	.00
L 889 Assigned to Fund Purposes	279,000	228,691.64
L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	5,507,484	11,631,230.74

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2013 (September 1, 2013 - August 31, 2014)

or the BAINBRIDGE ISLAND SD #303 School District for the Month of March, 2014

	ANNUAL	ACTUAL	ACTUAL			
REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
00 Local Taxes	7,418,000	398,276.79	3,864,607.53		3,553,392.47	52.10
00 Local Support Nontax	12,000	562.22	4,950.26		7,049.74	41.25
00 State, General Purpose	0	.00	.00		.00	0.00
00 Federal, General Purpose	925,000	.00	463,226.91		461,773.09	50.08
00 Federal, Special Purpose	0	.00	.00		.00	0.00
00 Other Financing Sources	0	.00	1,313.70		1,313.70-	0.00
Total REVENUES/OTHER FIN. SOURCES	8,355,000	398,839.01	4,334,098.40		4,020,901.60	51.87
EXPENDITURES						
Matured Bond Expenditures	5,040,000	.00	2,115,000.00	0.00	2,925,000.00	41.96
Interest On Bonds	3,585,000	.00	1,739,378.88	0.00	1,845,621.12	48.52
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	5,000	.00	.00	0.00	5,000.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	8,630,000	.00	3,854,378.88	0.00	4,775,621.12	44.66
OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
OTHER FINANCING USES (GL 535)	0	.00	.00			
EXCESS OF REVENUES/OTHER FIN.SOURCES						
OVER (UNDER) EXPENDITURES (A-B-C-D)	275,000-	398,839.01	479,719.52		754,719.52	274.44-
TOTAL BEGINNING FUND BALANCE	3,570,000		3,608,198.52			
G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXXXX		.00			
TOTAL ENDING FUND BALANCE	3,295,000		4,087,918.04			
(E+F + OR - G)						
ENDING FUND BALANCE ACCOUNTS:						
L 810 Restricted for Other Items	0		.00			
L 830 Restricted for Debt Service	3,295,000		4,087,918.04			
L 835 Restrictd For Arbitrage Rebate	0		.00			
L 870 Committed to Other Purposes	0		.00			
L 889 Assigned to Fund Purposes	0		.00			
L 890 Unassigned Fund Balance	0		.00			
TOTAL	3,295,000		4,087,918.04			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2013 (September 1, 2013 - August 31, 2014)

for the

BAINBRIDGE ISLAND SD #303

School District for the Month of

March

,

2014

	ANNUAL	ACTUAL	ACTUAL			
REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
00 General Student Body	151,000	2,195.54	69,878.32		81,121.68	46.28
00 Athletics	96,500	748.00	36,370.18		60,129.82	37.69
00 Classes	23,000	58.00	638.00		22,362.00	2.77
00 Clubs	309,900	6,843.12	147,049.64		162,850.36	47.45
00 Private Moneys	63,400	32,100.00	65,407.53		2,007.53-	103.17
Total REVENUES	643,800	41,944.66	319,343.67		324,456.33	49.60
EXPENDITURES						
00 General Student Body	227,200	1,195.29	14,643.49	539.39	212,017.12	6.68
00 Athletics	147,700	7,166.15	47,143.78	6,634.09	93,922.13	36.41
00 Classes	21,500	174.35	2,174.35	0.00	19,325.65	10.11
00 Clubs	350,500	6,828.88	124,773.14	43,517.27	182,209.59	48.01
00 Private Moneys	134,419	1,105.67	10,254.88	0.00	124,164.12	7.63
Total EXPENDITURES	881,319	16,470.34	198,989.64	50,690.75	631,638.61	28.33
EXCESS OF REVENUES						
OVER (UNDER) EXPENDITURES (A-B)	237,519-	25,474.32	120,354.03		357,873.03	150.67-
TOTAL BEGINNING FUND BALANCE	283,000		309,891.04			
G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXX		.00			
TOTAL ENDING FUND BALANCE	45,481		430,245.07			
C+D + OR - E)						
ENDING FUND BALANCE ACCOUNTS:						
L 810 Restricted for Other Items	0		.00			
L 819 Restricted for Fund Purposes	45,481		430,245.07			
L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
L 850 Restricted for Uninsured Risks	0		.00			
L 870 Committed to Other Purposes	0		.00			
L 889 Assigned to Fund Purposes	0		.00			
L 890 Unassigned Fund Balance	0		.00			
TOTAL	45,481		430,245.07			

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2013 (September 1, 2013 - August 31, 2014)For the BAINBRIDGE ISLAND SD #303 School District for the Month of March, 2014

<u>REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
00 Local Taxes	0	.00	.00		.00	0.00
00 Local Nontax	1,500	184.65	1,091.02		408.98	72.73
00 State, General Purpose	0	.00	.00		.00	0.00
00 State, Special Purpose	40,000	.00	.00		40,000.00	0.00
00 Federal, General Purpose	0	.00	.00		.00	0.00
00 Other Agencies and Associates	0	.00	.00		.00	0.00
00 Other Financing Sources	0	.00	.00		.00	0.00
<u>TOTAL REV/OTHER FIN.SRCS (LESS TRANS)</u>	41,500	184.65	1,091.02		40,408.98	2.63
<u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
<u>Total REV./OTHER FIN. SOURCES</u>	41,500	184.65	1,091.02		40,408.98	2.63
<u>EXPENDITURES</u>						
pe 30 Equipment	340,000	.00	.00	283,023.12	56,976.88	83.24
pe 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
pe 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	340,000	.00	.00	283,023.12	56,976.88	83.24
<u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>EXCESS OF REVENUES/OTHER FIN SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	298,500-	184.65	1,091.02		299,591.02	100.37-
<u>TOTAL BEGINNING FUND BALANCE</u>	410,000		416,493.32			
<u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
<u>TOTAL ENDING FUND BALANCE</u>	111,500		417,584.34			
<u>(G+H + OR - I)</u>						
<u>ENDING FUND BALANCE ACCOUNTS:</u>						
L 810 Restricted For Other Items	0		.00			
L 819 Restricted for Fund Purposes	111,500		417,584.34			
L 830 Restricted for Debt Service	0		.00			
L 835 Restrictd For Arbitrage Rebate	0		.00			
L 850 Restricted for Uninsured Risks	0		.00			
L 889 Assigned to Fund Purposes	0		.00			
L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	111,500		417,584.34			



Bainbridge Island SD #303
Facilities/Capital Projects Office

Memo

To: Faith Chapel, Superintendent
From: Tamela Van Winkle, Director Facilities and Capital Projects
Date: 04/24/2014
Re: Capital Projects and Facilities Report-April

Capital Projects Budget Summary:

- The attached Bond 2009 Project Summary provides detailed information regarding the current status of the 2009 budget. Through value engineering and project progression we continue to realign budget and project priorities.

Estimated Budget	\$42,111,137
Encumbered To Date	\$32,855,391
Expenditures To Date	\$32,544,775
Encumbered PO Balance	\$ <u>310,615</u>

Capital Project Budget Balance	\$ 9,255,747
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Woodward

- Athletic Track and Field Renovations:
Minor punch list work remains, correcting drainage in the discus area, and testing of the irrigation system. On April 7th the new track and field was opened with the track team christening the new track. Coaches, principal Mike Florian, staff, the media and School Board member Mev Hoberg, participated in the event.
- Roof Replacement:
Capital Projects staff and Coates Design Architects are preparing to go out to bid for the Roof Replacement Project in May. Design details, plans, specifications, and estimates for the replacement of the roofing systems, flashing, and gutters, refurbishment of skylights and related elements are nearing completion. Work is scheduled to begin in early July immediately following the Rotary Auction.

Ordway

- Design is underway to address issues associated with the heating and cooling system connections between the Ordway Office and the Technology lab. Improvements will be completed over the summer.
- A plan has been proposed by community members at Ordway for the addition of one to three new big toys. A cost estimate by Playgrounds NW is being prepared and will include the new toy(s), enlarging the area required for safety clearances, and an ADA ramp into the playground.

District -Wide

- Capital Projects staff is currently evaluating alternative solutions to address the failing roof conditons at BHS 100 Building and Blakely.
- Update to the Study and Survey Condition Assessment of BISD schools is ongoing.

Commodore

- Final cabinetry installation over spring break brought completion to the office remodel.
- Design is underway to improve heating and ventilation in the Commodore Administration area this summer.

Wilkes Replacement

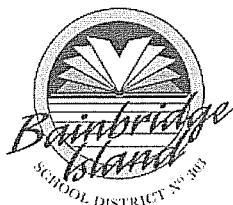
- A new building access reader system was installed by Guardian Security over Spring Break, replacing the existing system that was out of warranty and was no longer supported by the manufacturer. This system will provide many years of service.
- Utility Drive and Sidewalk Drainage: Over Spring Break a heavy duty trench drain was installed across the width of the utility driveway apron to collect storm water runoff that exceeds the capacity of the pervious paving in the utility drive. In July, additional drainage will be added along the sidewalk adjacent to Madison Avenue, and a low height block wall will be added along the north side of the Utility drive.
- This summer, tumbled wood chips will replace the pea gravel in the Playground Tree Garden.
- Work continues to address minor warranty items.
- A Post-Occupancy Evaluation of Wilkes is being prepared for input by staff and students.

CAPITAL PROJECTS BUDGET UPDATE
BOND 2009 PROJECT SUMMARY
As of March 31, 2014

	ESTIMATED BUDGET	ENCUMBERED TO DATE	EXPENDITURES TO DATE	ENCUMBERED PO BALANCE	CP BUDGET BALANCE
Bond Costs					
Bond Costs - 9000	\$ 500,000	\$ 303,410	\$ 303,410	\$ 0	\$ 196,590
<i>Sub-total Bond Cost</i>	500,000	303,410	303,410	0	196,590
Wilkes					
Wilkes Core - 9001	29,760,611	28,866,470	28,786,568	79,902	894,142
<i>Sub-total Wilkes</i>	29,760,611	28,866,470	28,786,568	79,902	894,142
Blakely Elementary School					
Blakely Essential Renovations - 9010	514,498	46,307	45,631	675	468,192
Blakely Roof Replacement - 9015	358,752	668	668	0	358,084
<i>Sub-total Blakely</i>	873,250	46,974	46,299	675	826,276
Ordway Elementary School					
Ordway Essential Renovations - 9020	1,048,258	25,807	23,071	2,736	1,022,452
Ordway Portables Roof Replacement - 9025	122,313	48,776	48,776	0	73,537
<i>Sub-total Ordway</i>	1,170,571	74,582	71,847	2,736	1,095,989
Sakai Intermediate School					
Sakai Essential Renovations - 9030	242,250	68,205	68,205	0	174,044
<i>Sub-total Sakai</i>	242,250	68,205	68,205	0	174,044
Woodward Middle School					
Woodward Essential Renovations - 9040	331,787	161,663	112,793	48,870	170,124
Woodward Roof Replacement - 9045	252,792	35,085	35,085	0	217,707
Woodward Site Improvements - 9046	1,003,187	1,132,753	1,065,939	66,815	(129,566)
<i>Sub-total Woodward</i>	1,587,766	1,329,502	1,213,817	115,684	258,265
Bainbridge High School					
Bainbridge HS Essential Renovations - 9050	2,095,170	189,723	186,701	3,022	1,905,447
Bainbridge HS Roof Replacement - 9055	443,817	2,263	2,263	0	441,554
<i>Sub-total Bainbridge HS</i>	2,538,987	191,986	188,964	3,022	2,347,002
Commodore Options School					
Commodore Essential Renovations - 9060	993,599	267,084	266,617	466	726,515
Commodore Roof Replacement - 9065	56,664	39,409	39,409	0	17,255
<i>Sub-total Commodore</i>	1,050,263	306,493	306,026	466	743,770
Transportation					
Transportation Essential Renovations - 9070	713,945	56,638	55,693	945	657,308
Transportation Roof - 9075	35,559	293	293	0	35,267
<i>Sub-total Transportation</i>	749,504	56,930	55,985	945	692,574
District Office					
District Office Essential Renovations - 9080	118,378	118,390	117,312	1,078	(12)
<i>Sub-total District Office</i>	118,378	118,390	117,312	1,078	(12)
Districtwide Security					
Districtwide Security - 9090	473,533	80,820	79,439	1,381	392,713
<i>Sub-total Districtwide Security</i>	473,533	80,820	79,439	1,381	392,713
Energy Conservation					
Energy Conservation - 9095	947,026	58,215	58,215	0	888,811
<i>Sub-total Energy Conservation</i>	947,026	58,215	58,215	0	888,811
Capital Projects Administration - 9100					
Capital Projects Administration - 9100	2,098,997	1,353,413	1,248,687	104,726	745,584
<i>Sub-total Capital Projects Administration</i>	2,098,997	1,353,413	1,248,687	104,726	745,584
<hr/>					
= Total of Projects and Fees	\$ 42,111,137	\$ 32,855,391	\$ 32,544,775	\$ 310,615	\$ 9,255,747
South Island Sewer (paid May 2012)	450,000	450,000	450,000		0
= Total Expected Expenditures	\$ 42,561,137	\$ 33,305,391	\$ 32,994,775	\$ 310,615	\$ 9,255,747

BOARD OF DIRECTORS

Mike Spence
 Patty Fielding
 Tim Kinhead
 Mev Hoberg
 Sheila Jakubik

**SUPERINTENDENT**

Faith A. Chapel

8489 Madison Avenue NE

* Bainbridge Island, Washington 98100

* (206) 842-4714

* Fax: (206) 842-2928

To: Faith Chapel, Superintendent
 From: Randi Ivancich, Director of Instructional Technology & Assessment
 Date: April 24, 2014
 Re: Technology Projects and School Technology Levy Monthly Report

*The Bainbridge Island School District will use technology
 to ensure that every student is ready for success.*

Technology Levy Budget Summary

This summary provides information on the encumbrances to date applied to the 2010 School Technology Levy budget for the 2013/2014 school year. (Slight variations in the totals are due to rounding.)

FY 2013/2014 Technology Levy Budget		\$1,856,300
Encumbered Purchase Orders	\$ 193,703	
Expenditures to Date	\$ 673,023	
Total Encumbrances to Date		<u>\$ 866,726</u>
FY 2012/2013 Technology Levy Budget Balance		\$ 989,574

Learning and Teaching

Over 30 BISD staff members participated in one or more days of the Northwest Council for Computer Education (NCCE) in Seattle on March 12-14, 2014. Staff attendees have been sharing their insights and suggestions in a Google Document. Technology Leadership representatives review the document to look for innovations to consider for our district, possibilities for new ways to encourage technology integration and opportunities for professional development. You can learn more about this conference at the NCCE website: <http://www.ncce.org/>

August Technology Professional Development for teaching staff will be held on August 25, 26, and 27, 2014. Technology Leadership Team is developing the format and sessions that will be offered. We will look for opportunities to build upon technology in which we have already invested such as frogrock accounts in grades 5-12, Google Apps for Education, Bring Your Own Device, Homeroom data dashboard, and other student data tools.

The Instructional Support Services Department has an allocation from the technology levy to support the needs of the special education program and the needs of students receiving special education services. The ISS Department makes purchases throughout the year to support staff and students. During this year some of those purchases have included specialized keyboards, monitors for student with visual impairments, iPads with specialized cases, and speakers for audio enhancement.

Assessment

Students in grades 3-8 and students enrolled in Algebra and Biology will participate in state testing. Some students enrolled in Geometry who have not yet passed an EOC math test will take the EOC Geometry test. Additionally any student in high school who has not yet met the testing requirement specific to his/her graduation year will participate in EOC math or science testing.

Spring Testing Windows

State Assessment System:

Measurements of Student Progress (MSP) Paper/Pencil Version, Grades 3-8: Apr. 23- May 15

Measurements of Student Progress Online (MSP) Version, Grades 3-8: April 23 – June 6

End-of-Course (EOC) Algebra, Geometry and Biology: within last 3 weeks of the term

District Formative Assessment:

Measures of Academic Progress (MAP): April 28 – June 10

Data Lead Teachers were introduced to OSPI's student growth percentiles. They reviewed OSPI resources and some school level data. Discussion ensued about the nature of the data and how it could be incorporated into our assessment resources and information plan to improve student learning and instruction. This discussion will continue as the district further develops its assessment systems and resources to measure and improve student learning.

Communications & Productivity

Classified staff have been participating in professional development in document creation and sharing through Google Drive, iPad applications in the special education classroom and, later this month, an overview class of district technology available to staff and students.

By the end of May, all district and school office support staff will have received new desktop computers. This is in line with our schedule to replace administrative staff computers every 6-8 years. Computers with remaining life will be repurposed into a location appropriate to its computing capabilities.

2010 TECHNOLOGY LEVY
2013-14 District Fiscal Year Summary

	ESTIMATED BUDGET	ENCUMBERED TO DATE (TOTAL AMT)	EXPENDITURES TO DATE	ENCUMBERED PO BALANCE	LEVY BUDGET BALANCE
LEARNING:					
Engage and Empower	728,225				499,965
Hardware	626,975	202,727	202,838	(111)	424,248
Software	96,250	25,533	22,028	3,505	70,717
Professional Development	5,000	0	0	0	5,000
<i>Sub-total LEARNING</i>		228,260	224,866	3,394	
TEACHING:					
Prepare and Connect	289,449				135,344
Hardware	159,588	14,822	14,822	0	144,766
Software	0	0	0	0	0
Professional Development	129,861	139,283	118,389	20,894	(9,422)
<i>Sub-total TEACHING</i>		154,105	133,211	20,894	
ASSESSMENT:					
Measure What Matters	78,500				21,954
Hardware	5,000	0	0	0	5,000
Software	58,500	53,234	53,234	0	5,266
Professional Development	15,000	3,312	2,137	1,175	11,688
<i>Sub-total ASSESSMENT</i>		56,546	55,370	1,175	
INFRASTRUCTURE:					
Access and Enable	260,000				251,917
Hardware	207,500	3,573	3,573	0	203,927
Software	42,500	4,510	4,510	0	37,990
Professional Development	10,000	0	0	0	10,000
<i>Sub-total INFRASTRUCTURE</i>		8,083	8,083	(0)	
COMMUNICATIONS + PRODUCTIVITY	234,000				77,082
Hardware	116,000	81,232	49,940	31,292	34,768
Software	108,000	73,254	71,925	1,329	34,746
Professional Development	10,000	2,432	1,633	799	7,568
<i>Sub-total COMM. + PROD.</i>		156,918	123,498	33,420	
Technical Support	266,126	262,814	127,994	134,820	3,312
<i>Sub-total Technical Support</i>		262,814	127,994	134,820	
<hr/>					
= Total	\$ 1,856,300	\$866,726	\$673,023	\$193,703	\$989,574

Date: April 18, 2014
To: Faith Chapel, Superintendent
From: Cami Dombkowski, Personnel Director *cl*
Subj: Personnel Actions - Revised

Personnel actions recommended for Board approval at the April 24, 2014 School Board meeting are as follows:

Hiring Recommendations: (Subject to acceptable outcome of a criminal history records check and sexual misconduct clearance)

Bolles, Barbara	.085 FTE Leave Replacement Teacher in the Mosaic Program at Commodore Options School effective 04/07/2014 for the 2013-2014 school year only
Patrick, K. Ian	1.0 FTE Continuing Library Media Specialist at Woodward Middle School effective 08/25/2014
Soderstrom, Michele	.057 FTE Leave Replacement Teacher at Eagle Harbor High School effective 04/07/2014 for the 2013-2014 school year only
Alexander, Bret	6.0 hrs/day Special Education Paraeducator at Bainbridge High School effective 04/07/2014

Changes in Assignment:

Hughes, Rilla	From 4.5 hrs/day to 5.0 hrs/day Special Education Paraeducator at Woodward Middle School effective 04/07/2014 for the 2013-2014 school year only
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Retirements:

Strong, Kenneth	4.5 hrs/day Bus Driver at Transportation effective 05/02/2014 (12 yrs with BISD)
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Resignations:

Requests for Leave of Absence:

Minor, Shelley	1.0 FTE Teacher at Sakai Intermediate School requests continuation of 1.0 FTE Leave of Absence for the 2014-2015 school year
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